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#### ABSTRACT

This study examined similarities and differences among 15 computer-assisted career guidance (CACG) systems: (1) the Career Information System; (2) Choices; (3) Choices CT; (4) Choices Jr; (5) MODULAR C-LECT; (6) COIN; (7) COIN Jr; (8) DISCOVER for Colleges and Adults; (9) DISCOVER for High Schools; (10) DISCOVER for Junior High and Middle Schools; (11) Guidance Information System Version 17; (12) Guidance Information System; (13) Kansas Careers; (14) SIGI PLUS; and (15) VISIONS. The feature-cost analysis included features of system content, user friendliness, and support materials and services available from the developer; and costs of system-specific costs and constant costs. Data were gathered from CACG software use, support materials provided by developers, and telephone interviews with developers. Results are provided in tables. Tables 1 through 4 provide data on 12 CACG systems used in high school, college, employment service, vocational-technical school, library, rehabilitation correctional, and military settings. Table 1 includes system content, table 2 includes user friendliness, table 3 includes support materials and services available from the developer, and table 4 includes costs. Tables 5 through 8 provide a similar sequence of data on three CACG systems used in junior high/middle schools. Table 9 identifies state, territory, and city-specific availability of occupational information in the CACG systems. Table 10 identifies the country location, geographic data base origin, and language for the CACG systems. Table 11 provides addresses and telephone numbers of the 15 CACG system developers. (Author/NB)



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# A Differential Feature-Cost Analysis of Fifteen Computer-Assisted Career Guidance Systems: . Technical Report Number 10

(Fourth Edition)

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A Differential Feature-Cost Analysis of Fifteen Computer-Assisted Career Guidance Systems: Technical Report Number 10 (4th Ed.)

## **Abstract**

The primary purpose of this study is to highlight similarities and differences among fifteen computer-assisted career guidance (CACG) systems so that practitioners, CACG system developers, policy makers, and researchers may make informed decisions concerning such systems. The specific CACG systems included in this analysis are: 1) the Career Information System (University of Oregon, 1992), 2) Choices (Careerware: ISM Systems Corporation, 1992), 3) Choices CT [for Adults in Career Transitions (Careerware: ISM Systems Corporation, 1992)], 4) Choices Jr [for Junior High and Middle Schools (Careerware: ISM Systems Corporation, 1992)], 5) MODULAR C-LECT (Chronicle Guidance Publications, Inc., 1992), 6) COIN (COIN Educational Products, 1992), 7) COIN Jr [for Junior High and Middle Schools (COIN Educational Products, 1992)], 8) DISCOVER for Colleges and Adults (American College Testing Program, 1992), 9) DISCOVER for High Schools (American College Testing Program, 1992), 10) DISCOVER for Junior High and Middle Schools (American College Testing Program, 1992), 11) Guidance Information System Version 17 (Riverside Publishing Company, 1992), 12) Guidance Information System (GIS II) (Riverside Publishing Company, 1992), 13) Kansas Careers (Kansas State University, 1992), 14) SIGI PLUS (Educational Testing Service, 1992), and 15) VISIONS (American College Testing Program, 1992). For the purposes of this analysis, features include: 1) system content, 2) user friendliness, and 3) support materials and services available from the developer, while costs include: 1) system-specific costs, and 2) constant costs that exist irrespective of the specific system used. The data presented in this analysis were gathered from CACG software use, support materials provided by the developers, and telephone interviews with the developers. The integration of differential feature-cost analyses into the process of software selection is also discussed. A secondary purpose of this study is to provide a comprehensive description of the fifteen CACG systems included in this analysis by identifying state, territory, and city-specific availability of occupational information in the CACG systems and by identifying the country location, geographic data base origin, and language for each system.



## **Background**

Computer-assisted career guidance (CACG) systems have become one of the most common comprehensive counseling and guidance resources. For the purposes of this paper, a computer-assisted career guidance (CACG) system is defined as

a system of interrelated computer-based components designed to facilitate self-assessment, the generation of occupational and educational alternatives, and the use of occupational, educational, and employment information. Such systems are often coupled with counseling interventions and various print and media-based support resources, and are used within an organization to assist individuals in making current career decisions as well as improving their capacity to make effective career decisions in the future (Sampson, 1993a).

An essential element in evaluating the appropriateness of potential systems involves an analysis of data on the effectiveness of CACG systems with different populations using various counselor intervention strategies. The process of completing research and evaluation studies is, however, a time-consuming process. It is not at all unusual to have research appear in the literature on CACG system versions that are no longer available. CACG systems are also dynamic, in that revised or entirely new versions of software appear regularly in response to user feedback and theoretical advances, as well as innovations in computer software and hardware. [See Reardon, Sampson, Ryan-Jones, Peterson, and Shahnasarian (1988), for a discussion of the comparability of different versions of a single CACG system]. These two problems, the time lag in publishing research and evaluation studies and the rapid evolution of CACG systems, necessitate a multidimensional approach to the software evaluation process.

The use of a differential feature-cost analysis offers a potential solution to the above problems. A differential feature-cost analysis allows the comparison of two or more CACG systems in terms of the features available with respect to the costs involved. Gati (1990) stated, "a feature analysis of the systems may be used to eliminate a particular system because of the presence (or absence) of a critical undesirable (or necessary) feature" (p. 122). For the purposes of this analysis, features include 1) system content, 2) user friendliness, and 3) support materials and services available from the developer, while costs include: 1) system specific costs, and 2) constant costs that exist irrespective of the specific system used. Because this type of analysis is limited to features and costs, both of which are known at the time software is released, the findings can be made available in a very timely fashion.

A differential feature-cost analysis is best integrated into the planning phase of the implementation process within an organization (Sampson, 1984) as follows:

- 1) Assess current client and organizational needs;
- 2) Briefly review a differential feature-cost analysis to become familiar with available features;
- 3) Weigh the importance of various features (Gati, 1990; Krumboltz, 1990; Oliver, 1990) and cross out features that are not relevant in light of client and organizational needs (Oliver, 1990) and cross out features that are constant across systems (all receiving a "yes") (Jepsen, 1990);

<sup>&</sup>lt;sup>1</sup> See Sampson and Reardon (1991) for a general examination of trends and problems associated with CACG design and use, and Sampson (in press) for an exploration of factors that facilitate and inhibit the design and use of CACG systems. Comprehensive recommendations for improving the design and use of CACG systems have been proposed for North America (Sampson, Reardon & Lenz, 1991) and for Europe (Banks & Watts, 1990). Bibliographies are available that address CACG general issues (Sampson & Reardon, 1993a) and CACG ethical issues (Sampson, 1993b).



- 4) Review a differential feature-cost analysis to <u>identify</u> CACG systems that have the potential to meet client needs within the context of the goals, theoretical orientation, staff, and financial resources of the organization;
- 5) Evaluate the software identified in the previous step in terms of potential effectiveness in meeting current client and organizational needs by having staff actually use the software, reviewing support materials from the developer, reviewing documents that describe system use and evaluate system effectiveness, discussing system use with staff and clients from other organizations, and temporarily using the system with actual clients;<sup>2</sup> and
- 6) Evaluate the remainir g software in terms of costs (Maze, 1985) and available financial resources (Krumboltz, 1990).

"The interaction of CACG system features and costs with varied client populations and organizational variables, is too complex to allow one "best" system to exist for all situations (Sampson & Reardon, 1990, p. 146). As a result, the task of the practitioner is to ask the question: "Given our client population, organizational structure, financial resources, staff (time and skills), and historical/theoretical approach to service delivery, which CACG system provides the features that we need at an acceptable cost, and has been shown to be effective for clients under these operating conditions?" (Sampson & Reardon, 1990, p. 146).

# Purposes of the Study

The primary purpose of this study is to highlight similarities and differences among fifteen computer-assisted career guidance systems, so that practitioners may make more informed decisions concerning the adoption of such systems, CACG system developers may more systematically present information about their software, policy makers may monitor the developing scope of system features and costs, and researchers may more fully describe CACG treatment interventions in their studies. The specific CACG systems included in this analysis are: 1) the Career Information System (University of Oregon, 1992), 2) Choices (Careerware: ISM Systems Corporation, 1992), 3) Choices CT [for Adults in Career Transitions (Careerware: ISM Systems Corporation, 1992)], 4) Choices Jr [for Junior High and Middle Schools (Careerware: ISM Systems Corporation, 1992)], 5) MODULAR C-LECT (Chronicle Guidance Publications, Inc., 1992), 6) COIN (COIN Educational Products, 1992), 7) COIN Jr (for Junior High and Middle Schools (COIN Educational Products, 1992)], 8) <u>DISCOVER for Colleges and Adults</u> (American College Testing Program, 1992), 9) DISCOVER for High Schools (American College Testing Program, 1992), 10) DISCOVER for Junior High and Middle Schools (American College Testing Program, 1992), 11) Guidance Information System Version 17 (Riverside Publishing Company, 1992), 12) Guidance Information System (GIS II) (Riverside Publishing Company, 1992), 13) Kansas Careers (Kansas State University, 1992), 14) SIGI PLUS (Educational Testing Service, 1992), and 15) VISIONS (American College Testing Program, 1992). A secondary purpose of this study is to provide a more comprehensive description of the fifteen CACG systems included in this analysis, by identifying state, territory, and city-specific availability of occupational information in the CACG systems and by identifying the country location, geographic data base origin, and language for each system.

<sup>&</sup>lt;sup>2</sup> See Bridges (1987), Forrer (1987), Maze (1984), Maze (1989), Maze and Cummings (1982), National Career Development Association (1991), and Riesenberg (1984) for detailed descriptions of the software evaluation process. Also see the Association of Computer-Based Systems of Career Information (1982), Caulum and Lambert (1985), American Association for Counseling and Development (1988), the National Career Development Association (1988), the National Board for Certified Counselors (1989), and the American Psychological Association (1986) for national standards on the development and use of CACG systems.



# Methodology

## **CACG System Selection Criteria**

The following criteria were used in selecting CACG systems for inclusion in this analysis: 1) Provision of system components that address self-assessment, the generation of occupational alternatives, and the delivery of occupational information; and 2) Use as a computer-based career information delivery system in more than one state, territory, or city; or 3) Use in more than 500 sites in the United States.

# Establishment of Features and Costs

Bloch and Kinnison (1989), Harris-Bowlsbey (1983a; 1983b; 1984; 1985), Heppner and Johnston (1985), Katz and Shatkin (1983), and McKinlay (1984) suggested features which were used to develop system content criteria. The criteria for user friendliness were taken from the evaluation standard developed by Sampson and James (1984) as well as features described by Heppner and Johnston (1985) and Bloch and Kinnison (1989). The criteria for support materials and services available from developers were derived by the authors via discussions with system developers. Cost criteria were taken from Maze (1985) and discussions with system developers.

This is the fourth edition of CACG system feature-cost analyses completed at Florida State University. With each subsequent edition, additional CACG systems and features have been added. By adding additional CACG systems, as suggested by Garcia and Plansker (1990), the analysis more accurately reflects the current range of career guidance practice. In the process of analyzing each CACG system for this study, the authors chose to add new features to the analysis, and to subdivide earlier feature categories to better reflect the contents of the fifteen systems.

#### **Procedures**

A nine member research team was assembled to conduct this analysis. The research team met to review the previous feature-cost analysis and the purposes of the present research. Each member of the research team agreed to be lead researcher for one or more systems. Each lead researcher used the features associated with their respective system(s) and reviewed support materials available from the CACG system developer(s). Telephone contacts were used to clarify specific questions related to features. The research team then met as a group several times to discuss common criteria for features and to suggest the addition of new features or the deletion of previous features. In situations where different terminology was used by developers to represent similar features, a "/" mark was used to combine terms, e.g., work tasks/activities. After data collection was completed, a second researcher independently verified the accuracy of the data recorded by the lead researcher. After all feature tables were complete, one researcher compiled cost data from telephone contacts with developers or their representatives. A draft of the report was then sent to the developers of each system to identify factual errors and discuss the criteria for receiving a "yes" or "no" for specific features in question. Factual errors were then corrected and developer comments were taken into consideration by the authors in completing the analysis. The authors assume responsibility for the quality of the analysis and related interpretations that are included in this study.

## <u>Limitations</u>

While every attempt has been made to be accurate, the reader should be aware of the inherent limitations of any methodology. First, the following analysis does <u>not</u> examine the <u>effectiveness</u> or <u>desirability</u> of the features identified for the fifteen systems. In considering <u>effectiveness</u>, Jepsen (1990) stated:

The vast amount of information included in the findings [3rd Edition of this feature-cost-analysis] required some simplification. But the mere presence of a feature as part of any complex system does not assure its effectiveness. By analogy one would not always buy the auto with the most "whistles and bells" rather than the one where the whistles actually made a difference, as the warning devices telling the operator that the door is ajar or the



signal that your turning light is flashing. Many competing sounds are a nuisance rather than a help. Likewise, too many CACG features are not necessarily a sign of system strength (p. 130).

Krumboltz (1990) noted a similar caution when he stated:

For example, it is reported that there are videotapes for counselor training available in five out the nine systems under review [3rd Edition of this feature-cost-analysis]. A mechanical use of these guidelines would give an equal weight to each of the five programs for having such a videotape. However, some of these videotapes must be superior to others in their creative artistry, their ability to communicate effectively and their ability to maintain viewer interest. The existence of a videotape could be an advantage or a disadvantage depending on the quality of the tape itself. Similarly, each of the other features might be executed to different standards of excellence (p. 134).

With respect to <u>desirability</u>, Gati (1990) cautions that CACG features initially perceived as desirable may actually, upon more critical reflection, be judged as unnecessary or detrimental in relation to good career guidance practice. In view of the variability in both the effectiveness and desirability of various features, the reader is strongly encouraged to examine the CACG research and evaluation literature to ascertain the relative merit of these features. In order to help individuals locate appropriate literature on system design and performance, system developers often provide system-specific bibliographies upon request. Additional system-specific bibliographies are available as follows: Choices (Sampson, Reardon, & Lapointe, 1993), DISCOVER (Sampson & Reardon, 1993b), and SIGI PLUS (Sampson & Reardon, 1993c).

A second limitation involves the use of a "checklist" approach in presenting the data. In an effort to present feature data in a succinct manner, a dichotomous yes - no "checklist" comparison of systems was used, i.e. "Feature X: Does System A have it? Does System B?" This approach effectively simplified a massive amount of data. However, potential problems occur when this methodology oversimplifies and obscures reality. Certain features cannot be adequately explained by this "yes" - "no" analysis. For example, the checklist indicates that System A handles "understanding life-career roles" and System B does not, while System B handles "issues related to child care" but System A does not. These statements may be true, but not fully informative. The real point in these examples is that where System A concentrates more on general concepts, System B offers more specific information on coping with new life-career roles. The decision as to which approach is "best" depends on typical client needs in a particular setting as well as the theoretical orientation and assumptions of staff members.

Also related to the limitation of using a "checklist" approach, the awarding of a "no" for any given system feature is not necessarily "bad" and the awarding of a "yes" for any given system feature is not necessarily "good." In some cases a "no" may not indicate the <u>lack</u> of a <u>relevant</u> system feature. For example, if a system is not designed to use function keys, then a "yes" for having an introductory orientation to function keys is irrelevant. Conversely, a "yes" may not indicate the <u>presence</u> of a <u>relevant</u> system feature. For example, if the system uses a conceptual schema for organizing the world-of-work that a professional views as inappropriate, then a "yes" for this system feature is irrelevant.

Oliver (1990) noted that the checklist approach taken in this feature-cost analysis, "is a tool to be used in evaluating a CACG system for a specific population. Totaling the "yes" and "no" items does not constitute an evaluation in and of itself" (p. 139). Therefore, this comparative analysis is not a "score sheet," but a preliminary guide for further detailed consideration about whether a



particular feature is important for a given clientele. It is hoped that although this method may blur a few trees, it can provide a useful map of the forest.<sup>3</sup>

## Results

The original feature-cost analysis of SIGI PLUS and DISCOVER for Adult Learners (Sampson, Peterson, Domkowski & Reardon, 1986) had 137 feature items. The second and third editions had 353 and 424 items, respectively, while the present analysis includes 504 items for the high school/college and adult systems and 143 items for the junior high/middle school systems. Not only have developers of CACG systems added features, but the inclusion of additional systems with distinct features in the analysis has also dramatically increased the number of features used in this review.

The results of the analysis are provided in a series of Tables. Tables 1 through 4 provide data on 12 CACG systems used in high school, college, employment service, vocational-technical school, library, rehabilitation, correctional, and military settings: Table 1 includes system content; Table 2 includes user friendliness; Table 3 includes support materials and services available from the developer; and Table 4 includes costs. Tables 5 through 8 provide a similar sequence of data on 3 CACG systems used in junior high/middle school settings. Table 9 identifies state, territory, and city-specific availability of occupational information in the CACG systems, including official governmental designation as a computer-based career information delivery system (CIDS). Table 10 identifies the country location, geographic data base origin, and language for the CACG systems included in this report. Table 11 provides the addresses and phone numbers of the fifteen CACG system developers to assist the reader in continuing the evaluation process.

### Discussion

In drawing conclusions from Tables 1 through 8, it is important to consider the following caveats. First, CACG system features vary considerably in perceived importance among practitioners, CACG system developers, policy makers, and researchers. The capacity to identify occupational alternatives by different key variables, the inclusion of different categories of occupational and educational information, or the inclusion of an integrated decision-making process that guides an individual's use of the system, could each be valued very differently among professionals. Second, CACG system costs vary considerably according to base price and pricing structure. Variations in discounts for leasing more than one copy of the software, discounts for multi-year leases, the option for using software on multiple computers at one institution at no additional cost, multiple institution software discounts, state-wide software discounts, and unit

<sup>&</sup>lt;sup>4</sup> Lester and Ollis (1988) defined CIDS as, "computer-based resources that provide information on occupations and related education and training opportunities" (p. 205). Hopkins, Kinnison, Morgenthau, and Ollis (1992) stated that CIDS, "provide useful information for people who are exploring, planning, or making decisions about careers. CIDS contain national, state, and local information about occupations, educational and training institutions and programs, and related subjects. . . . Most of these systems are computer-based, but other media are also used to provide information. Tabloid newspapers and telephone hotlines, for example, can reach people in areas without access to computerized systems" (p. 1).



<sup>&</sup>lt;sup>3</sup> For further discussion of methodological issues, see Garcia and Plansker (1990), Gati (1990), Jepsen (1990), Krumboltz (1990), and Oliver (1990) for critical reviews of the third edition of this feature-cost analysis (Sampson, Reardon, Humphreys, Peterson, Evans, & Domkowski, 1990) and Sampson and Reardon (1990b) for a rejoinder and a discussion of implications for practitioners, researchers, CACG system developers, and public policy makers. While acknowledging the value of adding more qualitative, outcome-oriented judgments to increase the utility of this analysis for software selection, such an effort is beyond the practical scope and resources available for this study. The present analysis is intended to provide a foundation for subsequent, more comprehensive evaluations of CACG systems.

costs of nonconsumable and consumable support materials may have considerable impact on the ultimate costs over time. Decisions regarding CACG system adoption should be based on a careful analysis of the <u>interaction</u> of features, costs, and the context for implementation of the system. The context for implementation could include the mission of the organization, theoretical assumptions of counseling and guidance, staff competencies, and the size of the organization. The findings of this report can be a starting point for making decisions about CACG adoption.

As shown in Table 9, ten of the fifteen CACG systems examined in this study provide state-specific occupational information. In many cases, State Occupational Information Coordinating Committees (SOICCs) have recognized the efforts of a CACG system developer to provide state-specific information by designating a CACG system as the official CIDS for that state (or territory/city). Even when a SOICC has recognized one system, in some cases other CACG system developers have still made the effort to provide state-specific information. It appears that several CACG system developers have made a strong commitment to providing state-specific information in a variety of states.

Table 10 indicates that the use of the fifteen CACG systems included in this analysis is beginning to spread beyond the original countries of origin. It would appear that CACG systems are gradually becoming an international resource for the delivery of career guidance services. The international availability of CACG systems and CACG system data bases has the potential to further encourage the development of a global economy by facilitating the education, training, and employment of individuals across national borders.

## Conclusion

Hopefully, by making it easier to examine the features and costs of CACG systems, professionals will be both better <u>motivated</u> and more <u>capable</u> of dealing with the complex evaluative considerations that undergird the selection of CACG systems for specific purposes and settings. The ultimate effectiveness of this feature-cost analysis, therefore, can be measured by the willingness of professionals to commit the time and energy to move beyond basic surface-level evaluations to more theory-based, context-specific, comprehensive evaluations of CACG system performance. The ultimate beneficiaries of such an effort would be the millions of adolescents and adults who seek assistance each year in making career choices (Sampson & Reardon, 1990).



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# Comparison of System Content

System Content <sup>1</sup> CIS <sup>2</sup>	CIS <sup>2</sup>	CH3	CHCT4	CHCT4 CLECT5 COIN6 DCA7	COIN6	DCA7	OIN <sup>6</sup> DCA <sup>7</sup> DHS <sup>8</sup> GIS17 <sup>9</sup> GIS II <sup>10</sup>	GIS17	GIS179 GIS II 10 KC11	0 KC11	SP12 \	VIS13
Introduction		E 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6										
Overview of system content Explicit recommended pathway for	yes	yes	yes	yes	yes	yes	yes	2	2	yes	yes	yes
use of the system based on user characteristics <sup>14</sup>	9	2	ou Ou	90	00	yes	yes	92	9	9	yes	9
Assessment												
On-line self-assessment <sup>1.5</sup> abilities/skills/activities	yes	yes	yes	2	92	yes	yes	yes	yes	yes	yes	yes
experiences interest fields of	00	2	9	о С	20	yes	yes	2	2	2	2	2
knowledge	yes	yes	yes	yes	00	yes	yes	yes	yes	Aes	yes	2

Some CACG system content features are easy to identify, while other system content features are embedded within other features and are more <sup>2</sup> Career Information System (University of Oregon, 1992) Operating in 13 states and 1 city with localized information. Specific information difficult to locate. Software developers can provide information about locating specific system content features that are not readily apparent.

included may vary slightly from state to state.

<sup>3</sup> Choices (Careerware-ISM Systems Corporation, 1992)

<sup>&</sup>lt;sup>4</sup> Choices CT [for Adults in Career Transitions (Careerware-ISM System Corporation, 1992)]

<sup>&</sup>lt;sup>5</sup> MODULAR CLECT (Chronicle Guidance Publications, Inc., 1992)

<sup>6</sup> COIN (COIN Educational Programs, 1992)

<sup>7</sup> DISCOVER for Colleges and Adults, (American College Testing Program, 1992) A very similar version, DISCOVER for Colleges and Adults, (Special Version), is also available. Differences between these versions include lower reading level, reduced number of user characteristic categories required for "guidance approach" sign-on, localization options for sign-on process, and elimination of counselor reports that require personal data.

<sup>&</sup>lt;sup>8</sup> DISCOVER for High Schools (American College Testing Program, 1992)

<sup>&</sup>lt;sup>9</sup> Guidance Information System Version 17 (Riverside Publishing Company, 1992)

<sup>10</sup> Guidance Information System (GIS II) (Riverside Publishing Company, 1992)

<sup>1</sup> KANSAS CAREERS (Kansas State University, 1992)

<sup>12</sup> SIGI PLUS (Educational Testing Service, 1992)

<sup>13</sup> VISIONS (American College Testing Program, 1992)

<sup>14</sup> With DISCOVER for Colleges and Adults and DISCOVER for High Schools, recommended pathway is optional with module one. 15 The user reads descriptions of career variables and indicates personal preferences.

System Content	CIS	ᆼ	СНСТ	CLECT	COIN	DCA	DHS	GIS 17	GIS 17 GIS II	КС	SP	VIS
life-career roles	0	9	2	9	0	yes	9	9	01	9	0	0
life transitions	0	2	2	2	2	yes	9	2	2	0	9	20
readiness for career choice	2	00	9	9	2	yes	yes	2	9	2	20	9
temperaments	yes	yes	yes	yes	2	20	2	2	2	yes	2	2
values	yes	9	9	0	2	yes	yes	yes	yes	2	yes	2
values clarification												
exercise	9	2	2	2	2	2	2	2	2	20	yes	2
Capacity to complete paper-and-												
pencil version of on-ling assessment												
prior to computer use	yes	yes	yes	yes	2	yes	yes	yes	yes	yes	9	yes
Standardized tests admin. on-line 17												
Harrington-O'Shea Career												
Decision-Making	ou	2	20	2	2	٠ 0	2	yes	yes	<u>ا</u>	0	2
Temperament Survey	9	2	92	yes	2	2	2	2	2	2	2	2
UNIACT Interest Inventory	0	2	2	2	20	yes	yes	2	2	0	2	2
Capacity to input scores from												
paper-and-pencil administration												
of standardized instruments 10			•									
ACT Career Planning Program	0	9	90	2	20	yes	yes	2	2	9	2	yes
ASSET	0	2	9	2	2	yes	yes	2	<u>ا</u>	9	2	0
ASVAB	yes	yes	yes	yes	yes	yes	yes	2	2	yes	2	yes
Career Assessment Inventory	yes	9	9	9	2	yes	yes	yes	yes	9	9	yes
COPS	on O	2	9	2	2	yes	yes	2	2	2	2	yes
Differential Aptitude Tests	yes	9	9	9	2	yes	yes	2	2	2	2	yes
GATB	yes	yes	yes	2	yes	2	2	2	2	2	2	2
Harrington-O'Shea CDM	0	2	2	2	2	yes	yes	yes	yes	2	2	yes
Kuder GIS	OU	2	0	2	2	yes	yes	2	2	2	2	yes
OVIS II	00	2	2	2	2	yes	yes	2	2	2	2	yes
PLAN	2	2	2	9	2	yes	yes	2	2	2	2	yes
Self-Directed Search	yes	2	9	2	2	yes	yes	yes	yes	2	9	yes
Strong Interest Inventory	уes	2	2	2	2	yes	yes	yes	yes	2	2	yes
UNIACT Interest Inventory	0	2	2	2	2	yes	yes	2	2	2	2	yes
Capacity to deactivate assessment			•			٠						
functions as part of the												
software configuration process	2	yes	yes	yes	2	2	2	2	2	2	2	2



<sup>16</sup> Potentially reduces the amount of time the user spends at the computer. 17 The user may complete a computer-administered version of a standardized paper-and-pencil instrument. 18 The user may complete a paper-and-pencil administration of a standardized instrument prior to computer use.

System Content	CIS	£	СНСТ	CLECT	COIN	DCA	DHS	GIS 17 GIS II	GIS II	ΚĊ	SP	VIS
Identifying Occupational Alternatives												
Capacity to select specific variables for identifying occupational alternatives												
abilities/skills/activities	ves	2	2	2	2	yes	yes	0	2	yes	yes	yes
aptitudes	yes	yes	yes	2	yes	yes	yes	yes	yes	yes	2	yes
ASVAB occupation composite	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	6	yes
base occupation	2	yes	yes	2	2	2	2	yes	yes	2	2	2
branches of military	2	2	2	00	2	yes	yes	yes	yes	2	9	yes
COPS/CAPS clusters	2	2	2	2	yes	yes	yes	2	2	2	2	yes
education/training	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
employment outlook	. 2	yes	hes	2	2	yes	yes	yes 13	yes <sup>20</sup>	yes	yes	yes
GOE <sup>21</sup> numbers	2	2	2	yes	2	2	00	2	2	2	2	2
Holland codes/scores	9	yes	yes	yes	yes	yes	YOS	yes	yes	2	2	yes
interests/fields of knowledge	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
military gender restrictions	2	2	2	9	2	yes	yes	yes	yes	2	2	yes
military work tasks	5	2	0	0	2	yes	yes	2	2	yes	2	yes
officer/enlisted status	9	2	2	2	2	yes	yes	yes	yes	2	2	yes
physical demands/danger (specific)	9	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	ХθS
primary physical activities (general)	yes	yes	yes	2	2	2	2	2	2	yes	2	2
programs of study/majors	2	yes	yes	2	yes	yes	yes	2	2	yes	yes	yes
saiary	yes	yes	yes	2	yes	yes	yes	yes	hes	yes	yes	yes
SOC fields of work	2	yes	yes	9	2	2	2	xex	yes	2	2	2
temperaments	yes	yes	yes	yes	2	2	2	yes	yes	yes	2	2
values	yes	2	0L	9	2	yes	yes	yes	yes	2	yes	2
working conditions/hours/travel	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	2	Yes
Capacity to identify the number of												
occupations remaining after entering										!		
a search variable	yes	yes	yes	yes	yes	yes	yes	yes	yes	hes	hes	SB A
Capacity to select factors the user												
wishes to avoid in identifying								,	1	•		6
occupational alternatives	yes	yes	yes	yes	yes	2	2.	Yes	Yes	yes	Sa/	2
Capacity to determine why a particular												
occupation does not appear								;	1	,		9
on the user's list	yes	yes	yes	0	2	yes	yes	yes	yes	\ Aes	\ Aes	Sa/

<sup>19</sup> Capacity to search on 6 employment outlook characteristics for each of the 50 states. 20 Capacity to search on 6 employment outlook characteristics for each of the 50 states. 21 GOE = Guide to Occupational Exploration

5.3



System Content	CIS	5	СНСТ	CLECT	COIN	DCA	DHS	GIS 17	GIS 17 GIS II	χ	SP	VIS
Capacity to conduct multiple searches in single or multiple files Capacity to deactivate one or more search	<u>و</u>	92	OL OL	On O	22	οu	оu	yes	yes	OU	2	9
functions as part of the software configuration process	yes	yes	yes	yes	yes	yes	yes	yes	yes	9	2	yes
Obtaining Occupational Information												
Capacity to compare two occupations on one display/printout Capacity to access occupational titles	00	yes	yes	yes	yes	kes	yes	00	9	yes	yes	20
alphabetically without inputting code numbers	9	yes	yes	0	yes	yes	yes	yes	kes	9	yes	yes
Crosswalk available directly from the occupational file to other information files Canarity to provide a summary of	yes	ПО	OU	00	9	9	2	yes	yes	0	00	2
occupational information in addition to detailed categorical information	00	yes	yes	yes	yes	yes	yes	yes	yes	yes	9	yes
Multiple sources used to develop occupational information	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
Cycle for updating of salary & employment outlook data (in months)	12	12	12	12	12	2,7	12	12	12	var <sup>22</sup>	12	12
Cycle for updating all other occupational information (in months) Information provided:	12	12	12	12	12	3623	36 <sup>24</sup>	24	24	36-48	12	36 <sup>25</sup>
categorical information	1	ć	ć	903	Š	Š	S	ç	2	0	2	0
Chronicle brief number	2 2	Ves	Nes	2 2	2 2	2 2	2	2	2	2	2	0
DOT number	Ves	Ves	yes	yes	yes	yes	yes	yes	yes	yes	2	yes
GOE <sup>27</sup> number	2	yes	yes	ķes	2	yes	yes	yes	yes	2	2	yes
Holland Code	2	yes	yes	yes	yes	00	0	2	2	0	2	0



<sup>22</sup> var = variable
23 One-third of all occupations are updated each year.
24 One-third of all occupations are updated each year.
25 One-third of all occupations are updated each year.
26 CIP = Classification of Instructional Programs
27 GOE = Guide to Occupational Exploration

System Content	CIS	끙	СНСТ	CLECT	COIN	DCA	DHS	GIS 17	GIS II	КС	SP	VIS
OES <sup>28</sup> number	01	ves	ves	00	ves	2	OL OL	ves	Yes	2	2	92
SIC <sup>29</sup> code	00	yes	yes	2	, Aes	2	2	. 2	2	2	2	2
SOC number/fields of work	20	yes	yes	yes	yes	yes	yes	yes	yes	yes	90	yes
Worker-Trait Group	20	yes	yes	9	9	2	9	9	<u>о</u>	0	2	20
World-of-Work map affiliation	9	9	9	00	9	yes	yes	9	<u>о</u>	2	2	yes
USOE clusters	00	00	2	2	2	2	0	yes	yes	2	2	2
aptitudes required	yes	yes	yes	yes	yes	2	00	yes	yes	yes	2	2
career ladder	2	0	0	0	yes	yes	yes	yes	yes	00	2	yes
definition/description												
of occupation	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
educational requirements	yes	yes	yes	yes	yes	yes	yes	Yes	yes	yes	yes	yes
employment outlook	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
fringe benefits	90	00	2	9	yes	2	9	2	2	2	9	9
generic skills required in management	2	9	2	2	9	2	9	2	2	2	yes	9
hiring practices	yes	2	90	9	yes	2	2	2	2	2	2	2
interest fields/likes-dislikes	00	Yes	yes	20	yes	yes	yes	yes	yes	yes	yes	yes
military information												
alternative job titles	yes	yes	yes	20	yes	yes	yes	yes	yes	2	2	yes
education/training	yes	yes	yes	2	yes	yes	yes	yes	yes	2	2	yes
employment and promotions	yes	yes	yes	2	yes	2	2	yes	yes	2	2	2
general information on size &												
organization, location, working												
for the military, economic												
situation & outlook	yes	0	2	2	yes	2	0	yes	yes	2	2	2
hiring practices	yes	yes	yes	2	20	2	2	yes	yes	2	٤.	2
job descriptions	yes	yes	yes	<u>۵</u>	yes	yes	yes	yes	yes	2	2	yes
military occupational specialties	yes	yes	yes	0	yes	yes	yes	yes	yes	2	2	yes
physical demands	yes	yes	yes	2	yes	2	2	yes	yes	2	2	20
related training	yes	yes	yes	2	yes	yes	yes	yes	yes	2	2	2
service branches	yes	yes	yes	2	yes	Yes	yes	yes	yes	2	2	yes
SOC number	2	yes	yes	2	2	2	2	yes	yes	2	00	2
wages	yes	yes	yes	2	9	2	2	2	2	2	2	9
work setting	yes	yes	yes	2	yes	yes	yes	yes	yes	2	2	Yes
necessary tools & equipment	yes	9	2	yes	yes	yes	yes	yes	yes	yes	2	ХӨХ
other requirements: experience/												
licensing/certification	yes	yes	yes	yes	yes	yes	yes	yes	yes	0	yes	yes
personal qualities/temperaments	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
•												

 $<sup>^{28}</sup>$  OES = Occupational Employment Statistics  $^{29}$  SIC = Standard Industrial Classification  $2\, \c 3$ 

~41 ~2

System Content	CIS	동	СНСТ	CLECT	COIN	DCA	DHS	GIS 17 GIS II	GIS II	KC	SP	NIS
personal values (e.g., contribution to society, leadership, prestige level, leisure, independence, variety, etc.)	9	9	92	xex	o <u>c</u>	92	OL	92	9	9	×es	2
physical demands	Yes	yes	yes	yes	yes	yes	kes	hes	yes	hes	2	yes
promotion/advancement opportunities	0	9	2	0	yes	yes	yes	0	2	0	yes	yes
related information					,						!	
apprenticeship programs	yes	2	2	yes	yes	yes	yes	2	20	2	2	yes
educational programs	yes	yes	yes	Yes	yes	yes	yes	yes	yes	yes	2	yes
military occupations	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	2	yes
occupations/specialties	yes	yes	hes	yes	yes	yes	hes	yes	yes	2	9	yes
required college courses/												
programs of study	yes	9	9	yes	yes	yes	yes	yes	yes	9	yes	yes
salary												
average income	0	2	2	2	yes	yes	yes	yes	yes	yes	yes	yes
beginning income	yes	yes	yes	yes	yes	yes	yes	yes	yes	5.	yes	yes
range	yes	yes	yes	yes	yes	yes	yes	2	2	2	yes	yes
top earning possibilities	yes	yes	yes	yes	yes	yes	yes	00	2	5	yes	Yes
security	٥٢.	2	2	2	yes	yes	yes	yes	yes	2	yes	yes
skills required	<b>xes</b>	2	2	yes	yes	yes	yes	yes	yes	2	yes	yes
suggested high school courses	yes	ou Ou	2	01	yes	2	2	yes	yes	yes	2	2
training pathways/specific												
occupational training	00	yes	yes	yes	yes	yes	yes	yes	yes	5	yes	yes
typical job titles	yes	9	9	2	yes	2	2	yes	yes	2	yes	2
where to find more information	yes	yes	yes	yes	yes	yes	yes	yes	yes	2	yes	yes
work location/where employed	yes	yes	yes	yes	yes	yes	kes	yes	yes	yes	yes	yes
work setting/environment/												
special conditions	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
work tasks/activities	yes	yes	yes	yes	yes	yes	yes	Yes	yes	yes	yes	yes
Capacity to provide state specific info.	yes	yes	yes	00	yes	yes	yes	yes 23	yes 7.	-	2	yes
Number of occupations included	32534	178	678	700	340	497	497	48933	48924		234+	497
Instructions for making an												
occupational visit	yes	2	2	0	9	0	9	9	2	2	2	2

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<sup>30</sup> With the input of ASVAB scores, a military career page number is also supplied.
31 High school subjects can be related to occupations.
32 Base number - the total number of occupations will vary depending on the particular state.
33 1000 + specialized DOT occupational descriptions
34 1000 + specialized DOT occupational descriptions

Provides general information on: entrepreneurship quiz going into business list of occupations with 5% or more self-employment yes no making a business succeed yes no options rewards and costs self-employment characteristics of entrepreneurs where to go for assistance why businesses fail Identifying Educational Alternatives	ог ог О									
yes no	0 0	0	2	9	2	2	9	9	2	2
yes no	9	2	9	yes	yes	0	00	00	00	yes
yes no	2									
yes no		2	2	2	2	2	2	2	2	20
yes no yes no yes no yes no yes no yes no	00	20	2	9	2	2	2	2	2	2
yes no yes no yes no yes no	9	2	2	20	2	2	2	2	00	0
yes yes yes	90	2	2	2	2	2	20	2	2	2
yes yes yes										
yes	9	2	2	2	2	2	0	20	2	2
kes	9	2	2	00	0	2	0	2	2	9
Identifying Educational Alternatives	00	9	9	9	20	2	00	2	2	00
			37			38	39	40		!
		yes	yes	yes	yes	yes	yes	yes :	2	yes
th yes 41		yes	yes	yes	yes	yes	yes	yes	2	yes
Ves		yes	yes	yes	yes	yes	yes	yes	2	yes
school search yes		2	2	yes	yes	yes	yes	yes	yes	2
2	2	2	2	yes	yes	2	0	0	2	yes
yes		yes	yes <sup>42</sup>	0	2	yes	yes	2	2	yes
rch		yes	2	yes	yes	yes	yes	2	وَ	yes
oles										
for identifying educational institutions									43	
academic calendar no yes	yes	2	0	yes	yes	yes	yes Ar	2	yes	
activities/special programs no yes	yes	2	2	yes	yes	yes	yes	2	2	yes
admissions information yes yes	yes	2	2	yes	yes	yes	yes	2	yes	

<sup>35</sup> Generally includes in-state schools only.

<sup>36</sup> For Choices and Choices CT, public and private school search distinctions are possible for all institution types.
37 Seperate school search information available depending on major.
38 For each of the 50 states.
39 For each of the 50 states.
40 Vo-tech, 2 year, 4 year and graduate school searches are for in-state schools only.

<sup>41</sup> Generally includes in-state schools only.

<sup>42</sup> Available with the optional CASHE system.
43 Graduate school selector only.
44 Includes special program search for students with varying disabilities.
45 Includes special program search for students with varying disabilities.

System Content	CIS	СН	СНСТ	CLECT	COIN	DCA	DHS	GIS 17	7 GIS II	KC	SP	VIS
admissions selectivity	yes	yes	yes	yes	yes	yes	yes	yes	yes	01	91	yes
affiliation/control	0	yes	yes	yes	yes	yes	yes	yes	yes	2	yes	yes
athletic programs	00	yes	yes	yes	yes	yes	yes	yes	yes	2	2	yes
athletic scholarships	2	yes	yes	yes	<u>و</u>	yes	yes	yes	yes	2	2	yes
characteristics of students	00	yes	yes	yes	00	yes	yes	yes	yes	2	2	yes
community size/type	yes	yes	ves	00	yes	yes	yes	yes	yes	2	yes	yes
costs and financial aid	yes	yes	yes	yes	yes	yes	yes	yes	yes	2	2	yes
day/evening/part-time/												
full-time programs	2	yes	yes	00	9	yes	yes	yes	yes	2	yes	yas
degrees offered	yes	yes	yes	9	9	yes	yes	yes	yes	2	yes	\ \
enrollment	yes	yes	yes	yes	yes	yes	yes	yes	yes	2	yes	yes
geographic location	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	2	yes
housing/residence	u 0	yes	yes	2	2	yes	yes	yes	yes	2	2	yes
institution size	yes	yes	yes	yes	yes	yes	yes	yes	yes	2	yes	yes
programs of study/majors/fields	yes	yes	yes	yes	yes	yes	yes	yes	yes	2	yes	yes
Capacity to conduct multiple searches in												
single or multiple files	92	9	2	9	2	9	90	yes	yes	2	2	0
Capacity to evaluate admissions								-				
selectivity based on test scores	00	yes	yes	2	0	yes	yes	yes	yes	2	2	yes
Cycle for updating educational												
information (in months)	12	12	12	12	12	12	12	9	9	12	12	12
Cycle for updating financial aid												
information (in months)	12	12	12	12	12	12	12	12	12	12	12	12
Obtaining Educational Information 46												
Capacity to access educational												
institutions alphabetically without												
inputting code numbers	<u>و</u>	yes	yes	2	yes	2	2	yes	yes	ဥ	yes	2
(apprenticeship programs):												ļ
general information	yes	2	2	9	yes	9	9	9	9	0L	2	47 yes
programs/sponsors	yes	2	2	2	0	2	2	2	0	<u>о</u>	2	yes
related occupations	yes	20	0	Б Б	00	9	0	9	0	2	2	yes
typical admissions questions	yes	00	00	0U	9	0	00	9	01	9	9	yes

<sup>46</sup> The validity of educational and fing vial aid information is dependent upon institutional self-report. Therefore, accuracy and currency of the information varies among institutions and systems.
47 Information provided is for Maryland schools only.



hools):  yes no no yes yes yes no no yes yes yes no no no yes yes no no yes yes no no yes yes no no yes yes no no no yes yes yes no no no no yes yes no no no no yes			Yes On On O	Yes no no no no no no no no no no no no no	yes y	yes no yes no yes no ho	2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	yes no no no no no no no no no no
schools :				Ves or or or or or or or or or ves			2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	yes no no no no no no no no no no no no no
Yes				/es or or o			2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	yes no no no no no no no no no no no no no
tivity         yes         yes         no         yes         no         no         yes         no         yes         yes         no         yes         yes         no         yes         yes         yes         no         yes         yes <td></td> <td></td> <td></td> <td>or or o</td> <td></td> <td></td> <td>2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2</td> <td>00 00 00 00 00 00 00 00 00 00 00 00 00</td>				or o			2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	00 00 00 00 00 00 00 00 00 00 00 00 00
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//sports         yes         no         no         no         yes         no         no         yes         no         no         yes         no         no         yes         no         no         yes         no         no         yes         no         no         no         yes         no         n				no no no no cu yes no ves			2 2 2 2 2 2 2 2 2 2	no no no no no no no no no no no no no n
injes yes no no no yes no with yes no no no yes no yes no no no no yes no no no no yes				100 100 100 100 100 100 100			2 2 2 2 2 2 2 2 2	no no no no no no no no
Hon-sports   Yes				no no cn ves no no			2 2 2 2 2 2 2 2	no no no no no no
type         yes         no         no         no         yes         yes         res         no         no         yes         yes         res         no         no         no         yes         no				νes γes γes πο πο γes			2 2 2 2 2 2 2	yes yes no no no
er information         yes         yes         yes         yes           ints         yes         yes         yes         yes           ints         yes         yes         yes         yes           ies offered         yes         no         no         no         no           ienter         yes         no         no         no         no         no           senter         yes         no         no         no         no         no         no           senter         yes         no         no         yes         yes         yes         yes           rions         yes         no         no         no         no         no         no         no         yes				yes yes no no			2 2 2 2 2 2	yes no no no no
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senter         yes         no         no         no         no           yes         no         no         yes         yes           nents/tests         yes         no         no         yes         yes           istics         no         no         no         yes         yes           tions         yes         no         no         no         no           tions         yes         no         no         yes         yes           tions         yes         no         no         yes         yes           opportunities         no         no         no         yes         yes           l type         yes         no         no         yes         yes           programs         yes         yes         yes         yes         yes           s/student services         yes         yes         yes         yes           s/student services         yes         yes         yes         yes           ses):         no         no         yes         yes           ses):         yes         yes         yes         yes           t options         yes         yes<				no yes			e e	yes on
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nents/tests         yes         no         no         yes         yes           sistics         no         no         no         no         no           sistics         no         no         no         no         no           tions         yes         no         no         yes         yes           tions         yes         no         no         yes         yes           se         yes         no         no         yes         yes           l type         yes         no         no         yes         yes           programs         yes         yes         yes         yes         yes           s/student services         yes         yes         yes         yes           s/stvity								2 2
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tions         yes         no         no         yes         yes           tharacteristics         yes         no         no         yes           program         yes         no         no         no         yes           l type         yes         no         no         no         no         yes           opportunities         no         no         no         yes         yes         yes           opportunities         no         no         no         yes         yes           opportunities         no         no         no         yes           opportunities         no         no         yes         yes           dy/majors         yes         yes         yes         yes           s/student services         yes         yes         yes         yes           dracteristics         yes				9		yes no	2	2
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type				9	-	yes no	2	0
opportunities         no         no         no         yes           programs         yes         no         no         no           dy/majors         yes         no         no         no           dy/majors         yes         yes         no         yes           s/student services         yes         no         yes         yes           gradiant services         yes         no         yes         yes           gradiant services         yes         yes         yes         yes	<b>,</b>			hes	-		2	yes
brograms yes no no no no dy no no dy/majors yes yes yes no yes yes yes yes yes yes yes yes aracteristics yes no no yes yes yes aracteristics yes no no yes			2	2			2	0
dy/majors         yes         yes         no         yes         yes           s/student services         yes         no         no         yes         yes           ges}:         no         no         yes         yes         yes           ges         yes         yes         yes         yes           tivity         yes         yes         yes         yes           t options         yes         yes         yes         yes	_			2			0	2
s/student services yes no no yes yes aracteristics yes no no yes yes yes yes):  Jes):  ar yes yes yes yes yes yes to no		yes	hes	yes		yes no	2	yes
aracteristics         yes         no         no         yes         yes           jes):         ar         yes         yes         yes         yes         yes           stivity         yes         yes         yes         yes         yes           t options         yes         yes         yes         yes		yes	2	2			0	2
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yes         yes <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>								
yes         yes         yes         no         no           yes         yes         yes         yes           yes         yes         yes           ons         yes         yes		yes	hes	yes	_	yes no	0	yes
yes yes yes yes yes yes on yes yes yes yes yes yes yes yes yes		00	2	20			00	2
yes yes yes yes yes options yes yes yes		yes	yes	yes			0	yes
tions yes yes no yes		yes	yes	yes	yes	yes no	2	yes
		yes	yes	yes			2	2
sek sek sek		yes	yes	yes			9	yes

System Content	CIS	CH	СНСТ	CLECT	COIN	DCA	DHS	GIS 17	GIS II	KC	SP	NIS
application fee	yes	yes	yes	yes	yes	92	91	2	2	9	00	2
athletic programs/sports	yes	yes	yes	yes	yes	yes	yes	yes	yes	20	6	yes
athletic scholarships	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	2	yes
campus activities (non-sports)	yes	yes	yes	2	yes	yes	yes	yes	yes	20	2	yes
community size/type	yes	yes	yes	yes	yes	yes	yes	yes	yes	20	2	yes
contact for further information	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	00	yes
costs	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	2	yes
degree requirements	yes	2	00	2	9	2	00	2	2	2	2	20
degrees/certificates offered	yes	yes	yes	2	2	yes	yes	yes	yes	2	2	yes
distance to city center	yes	2	2	yes	9	2	00	20	2	2	2	0
employment follow-up data by major	9	2	00	90	2	2	6	yes	yes	2	2	2
enrollment	yes	yes	yes	yes	yes	yes	yes	yes	yes	2	2	yes
entrance requirements/tests	yes	yes	yes	yes	yes	yes	yes	yes	yes	2	2	yes
faculty characteristics	9	0	9	9	2	20	2	yes	yes	2	2	2
financial aid	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	2	yes
foreign study options	yes	yes	yes	92	yes	yes	yes	yes	yes	2	2	yes
freshman class characteristics	yes	yes	yes	yes	yes	yes	yes	yes	yes	2	2	yes
honors courses/program	yes	yes	yes	0	yes	yes	yes	yes	yes	9	2	yes
housing/residence	yes	yes	yes	yes	yes	yes	yes	yes	yes	0	2	yes
institution/school type	yes	yes	yes	yes	yes	yes	yes	yes	yes	9	2	yes
military training opportunities	yes	yes	yes	yes	yes	yes	yes	yes	yes	2	2	yes
part-time degree programs	yes	2	2	2	yes	yes	yes	yes	yes	2	2	yes
programs of study/majors	yes	yes	yes	2	yes	yes	yes	Yes	yes	2	2	yes
special programs/student services	yes	yes	yes	20	yes	yes	yes	<b>yes</b> <sup>‡0</sup>	yes_+3	9	2	yes
student body characteristics	yes	yes	yes	yes	yes	yes	yes	yes	yes	2	2	Yes
Information provided (graduate schools):											S C	
academic calendar	yes	yes	yes	2	2	yes	yes	yes	yes	2	yes	_
accreditation	yes	yes	yes	2	2	2	2	yes	yes	2	yes	_
admissions selectivity	yes	yes	yes	2	2	yes	yes	yes	yes	2	yes	2
affiliation/control	yes	yes	yes	2	2	yes	yes	yes	yes	2	yes	2
alternative credit options	yes	9	2	9	2	yes	yes	yes	yes	2	2	2
application deadline	yes	yes	yes	9	2	2	2	yes	yes	2	yes	0
application fee	yes	2	2	00	2	2	2	2	2	2	yes	2
athletic programs/sports	yes	2	2	2	2	9	2	yes	yes	0	2	2
athletic scholarships	yes	2	2	2	2	2	9	yes	yes	0	2	2
campus activities (non-sports)	yes	2	2	2	2	2	2	yes	yes	2	2	2

<sup>48</sup> Includes special program search for students with varying disabilities. 49 Includes special program search for students with varying disabilities. 50 Optional Graduate school selector only.

System Content	SIO	£	СНСТ	CLECT	COIN	DCA	DHS	GIS 17	GIS II	ΚC	SP	VIS
community size/type	yes	yes	yes	2	2	yes	Yes	yes	yes	9	yes	00
contact for further information	yes	yes	yes	9	2	yes	yes	yes	yes	2	yes	20
costs	yes	yes	yes	2	9	yes	yes	yes	yes	9	yes	20
degree requirements	yes	0	2	9	9	yes	yes	2	2	20	yes	2
degrees offered	yes	yes	yes	9	9	yes	yes	yes	yes	2	yes	9
distance to city center	yes	2	2	2	9	9	9	2	2	2	2	20
enrollment	yes	yes	yes	9	9	yes	yes	yes	yes	2	yes	20
entrance requirements/tests	yes	yes	yes	2	2	yes	yes	yes	yes	2	2	ло 1
faculty characteristics	9	yes	yes	2	0	2	2	yes	yes	2	yes	<b>о</b>
financial aid	yes	yes	yes	2	2	yes	yes	yes	yes	5	yes	20
foreign study options	yes	2	2	2	2	2	2	yes	yes	20	2	2
freshman class characteristics	yes	2	9	2	2	2	9	yes	yes	2	2	20
honors courses/program	2	2	2	2	2	2	2	yes	yes	2	2	2
housing/residence	yes	yes	yes	2	2	yes	yes	yes	yes	20	yes	2
institution/school type	yes	yes	yes	2	2	hes	yes	yes	yes	20	yes	2
job placement statistics	2	9	2	0	2	yes	yes	yes	yes	2	2	2
military training opportunities	91	2	2	2	2	2	2	yes	yes	2	2	9
part-time degree programs	9	2	2	01	2	yes	yes	yes	yes	0	yes	2
programs of study/majors	yes	yes	yes	2	2	yes	yes	yes	yes	2	yes	2
special programs/student services	yes	yes	yes	2	9	yes	yes	yes	yes	2	yes	2
starting salary of graduates	2	2	2	0	о <u>г</u>	2	9	yes	yes	2	2	2
student body characteristics	yes	yes	yes	2	20	yes	yes	yes	yes	2	yes	0
Information provided												
(external degree programs):												
accreditation	2	2	2	2	2	yes	yes	2	2	2	2	yes
alternative credit options	2	2	2	2	2	yes	yes	2	2	2	2	yes
contact for further information	2	2	2	9	2	yes	yes	2	2	2	2	yes
costs	2	2	2	2	2	yes	yes	2	2	2	2	yes
degrees/certificates offered	2	2	2	2	2	yes	yes	2	2	2	2	yes
enrollment	2	0	2	2	2	yes	yes	2	2	2	2	yes
entrance requirements/tests	2	2	2	임	2	yes	yes	2	2	2	2	yes
financial aid	2	2	2	<u>ا</u>	2	yes	yes	2	2	2	2	yes
programs of study/majors	2	2	2	2	2	yes	yes	2	2	2	2	yes
special programs/student services	2	2	2	20	2	yes	yes	2	2	2	2	yes
Application/financial aid												
request letter generator	0.0	2	2	yes	yes	2	2	2	2	2	2	2
Assessment of financial aid need <sup>31</sup>	2	2	2	2	2	yes	yes	2	2	2	2	2

51 For DCA and DHS, completion of forms prior to computer use is required.

System Content	CIS	F.	СНСТ	CLECT	COIN	DCA	DHS	GIS 17 GIS II		KC	SP	VIS
General information provided on financial aid	Vec	V d A	v d A		ves.52	9	Ç	9	9	· 6	9	92
books about financial aid		2 2	<u></u> 2	2 2	yes	2 2	2 2	2 2	2 2	2	2	2 2
glossary of financial aid terms		9	no	yes	yes	00	00	9	0	00	00	2
sources of financial aid aid for military												
personnel/dependents	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	<b>0</b>	yes
grants	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
loans	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
private & special programs	yes	yes	yes	yes	yes	yes	yes	yes	yes	00	0 0	yes
work programs	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
steps for getting financial aid	yes	yes	yes	yes	yes	20	0	2	2	0	2	2
curriculum on the basis of educational	ន											
	yes	0	2	00	00	2	0	<u>0</u>	9	9	2	2
Capacity to compare 2 or more schools												
on one screen	yes	2	2	0	yes	2	2	2	2	2	2	2
Overview of nontraditional												
approaches to education	2	2	<u>و</u>	9	2	yes	yes	9	2	2	yes	yes
General descriptions of programs												
of study	yes	2	2	yes	yes	yes	yes	yes	yes	yes	yes	yes
Typical generic curriculum												
(listing of courses)	9	2	2	yes	yes	2	2	2	2	2	yes	2
Description of work tasks to												
encourage learning by doing	20	2	2	2	2	20	0	2	2	2	yes	2
User estimation of chances of successfully												
completing a preparation program	0	00	2	2	2	2	2	2	2	2	yes	2
Development of an educational action plan	2	00	2	9	2	yes	yes	2	2	2	yes	2
Number of specific educational &	2		, C	1	1			1	!		0	,
training institutions described	37005		4500 + 4500	7200+	3200+	6746	6746	14657	14657	120+	800	5191
Number of specific financial aid programs/sources described <sup>36</sup>	110057	400+	400+	850+	14K <sup>58</sup>	24	24	+004	+004	14	9	24+

 $<sup>\</sup>frac{52}{2}$  Financial aid information is optional with the CASHE system.

**30** 

<sup>53</sup> Optional High School Planner for states to purchase. Requires local data entry.
54 Includes 2 and 4 year information. Additional information provided by state computer-based CIDS.
55 4500 + with optional educational file.
56 Developers define financial aid information in a variety of ways, resulting in considerable variance in the number of financial sources reported.
57 Additional information provided by state computer-based CIDS.

Svetem Content	SIS	7	CHCT	CLECT	NICO	DCA	SHO	GIS 1	GIS 17 GIS II	KC	dS	SIA
	2	5										
Coping With Adult Transitions												
Understanding adult transitions	0	2	2	0	9	yes	0	9	2	ы	9	9
Understanding life-career roles	9	2	2	2	9	Yes	9	2	9	2	2	2
General information on:												
calculating preparation costs	9	00	2	9	2	2	2	2	2	2	yes	2
care for adults	2	2	2	9	2	2	2	2	2	2	yes	2
child care	yes	9	2	2	2	2	2	2	2	2	yes	2
credit for military training	2	2	2	2	2	yes	yes	2	0	2	yes	yes
credit for prior learning	2	2	2	2	2	yes	yes	9	2	2	yes	yes
credit via examination	2	2	2	2	2	yes	yes	2	2	ဥ	yes	yes
internship/co-op placement	2	2	2	2	9	2	2	2	2	2	yes	2
financial aid	yes	9	2	2	9	yes	yes	yes	yes	2	yes	yes
finding accredited home-study courses	2	2	2	2	5	2	2	2	2	2	yes	5
time management	2	2	90	2	2	2	2	2	2	2	yes	2
Capacity to analyze work history												
by DOT number in terms of:												
aptitudes	2	00	yes	2	2	2	2	2	2	2	2	2
cresswalks (CIP, DOT, GOE, OES, SIC)	yes	2	yes	2	2	2	2	2	2	2	2	2
earnings	2	9	yes	2	2	2	2	2	2	2	2	2
educational level	2	2	yes	9	2	2	2	2	2	2	2	2
employment outlook	2	2	yes	2	2	2	9	2	0	2	2	2
Holland types	2	2	yes	0	2	2	2	2	2	2	2	2
hours and travel	2	2	yes	2	2	2	2	2	2	2	2	2
interests	2	0	yes	2	2	2	2	2	2	2	2	2
physical demands	2	2	yes	2	2	2	2	2	2	2	2	2
primary physical activity	2	2	yes	2	2	2	2	0	2	2	2	2
SOC fields of work	2	2	yes	2	о С	2	2	2	2	2	0	9
temperaments	2	2	yes	2	2	0	2	2	2	2	2	0
worksite/environment	2	9	yes	2	0	2	2	00	9	2	2	2
Capacity for a counselor to input specific												
comments into a user's printout	2	λes	yes	2	2	2	2	2	2	2	2	2

58 14,000 + with optional financial aid files. 59 Data used as input for occupational exploration.

System Content	CIS	용	СНСТ	CLECT	COIN	DCA	DHS	GIS 17 GIS	GIS II	KC	SP	VIS
Decision Making	• • • • • • • •	7 8 8 8 8 8 8 8										
On-line description of a career decision-making model Integration of summary data from all	9	0	2	00	9	yes	yes	00	0	2	yes	00
other system modules into the decision-making module fintegration of 3 occupational alternatives into a decision-making matrix that balances potential rewards & chances of successfully completing preparation	no 0	00	9	9	On	0	0	0	0	9	yes	<u>6</u>
	2	011	9	9	00	0	0	00	2	9	yes	9
characteristics of her or his tentative choice based on a decision-making matrix	ОП	00	9	00	00	00	00	00	0	9	yes	9
Employment Planning												
General information on:												
hooks to help in the job search	NON	2	ç	2	2	0	9	0.5	2	2	2	2
building a network of contacts	hes	2	2	2	2	yes	yes	Q.	0	2	yes	yes
demonstrating job skills or												
job search skills	9	2	٥٢ و	2	2	yes	yes	2	2	2	yes	yes
employee benefits	yes	0	2	9	2	2	2	2	2	00	2	2
employer expectations	yes	2	2	00	2	2	2	2	00	2	2	2
employment advertisements	90	9	2	0	2	yes	yes	2	0	2	2	yes
employment laws & regulations	yes	00	2	<u>ء</u>	2	2	2	2	2	2	9	2
entrepreneurship/start your own business	yes	9	2	0	2	yes	yes	2	2	<u>0</u>	2	yes
how to research firms & jobs	yes	2	2	2	2	2	2	2	2	2	2	2
job applications	yes	2	2	2	2	yes	yes	2	2	2	2	yes
job interviewing	yes	2	2	2	2	yes	yes	2	2	2	2	yes
letter writing	yes	9	2	0	2	yes	yes	2	2	2	2	yes
placement agencies	0	2	2	ر 10	2	yes	yes	2	9	2	2	yes
planning/implementing a job search	yes	2	2	2	2	yes	yes	2	2	2	2	yes
resume writing	yes	2	2	2	2	yes	yes	2	2	2	yes	yes
support services for job seekers	Yes	2	2	0	2	2	2	2	2	2	2	2
use of Myers-Briggs Type Indicator												
for employment planning	2	2	2	2	2	yes	yes	2	2	2	2	2
work-related family issues	yes	2	2	0	2	2	2	2	2	0	2	2

System Content	CIS	ъ	СНСТ	CLECT	COIN	DCA	DHS	GIS 17	GIS II	KC	SP	VIS
Cover letter practice exercise	ОП	ОП	9	OL OL	υo	yes	yes	OU	OL OL	9	OU	yes
new skills	2	00	90	9	9	9	00	00	2	9	yes	2
career goals	9	01	2	00	00	00	9	00	01	9	yes	2
Uverview of now to prepare & skills required for specific occupations	9	0	2	92	2	yes	yes	2	9	9	yes	yes
Writing a resume draft	00	9	0U	0u	2	yes	yes	00	2	9	2	yes
User Exit												
Report/review of all system modules	;	09		•	<b>;</b>			6		61		6
current session	0	yes	_	00	00	yes	yes	00	9	Ves	\ Aes	0
sessions completed to date	0	yes	yes	9	0	yes	yes	00		9	yes	00
Identifying occupations to be maintained in the user record	00	yes	yes	yes	00	yes	yes	0	9	2	2	9
Completing a brief on-line anonymous evaluation questionnaire (optional)	9	9	9	2	0	yes	yes	9	00	00	yes	yes
Local Data Option												
Capacity to integrate local data into the system	yes	yes	yes	9	yes	yes	yes	yes	yes	00	yes	2
Capacity to customize introductory display following sign-on Capacity to customize exit display	yes	yes	yes	0 00	yes no	yes	yes	yes	0n 00	00	no	5 5 5

<sup>60</sup> The printed summary is optional. 61 The printed summary is optional.

Table 2

Comparison of User Friendly Features

User Friendly Features	CIS	동	СНСТ	CLECT	COIN	DCA	DHS	GIS 17	GIS II	KC	SP	VIS
Full spectrum color scheme video displays <sup>2</sup>	yes <sup>3</sup>	9	yes <sup>4</sup>	OU	yes	92	9	92	yes	ou	yes	OL.
displays	2	yes	yes	2	yes	yes	yes	2	2	yes	00	yes
System content color-coded <sup>5</sup> Multi-colored graphic-	2	. 2	. <b>0</b>	2	yes	. <b>2</b>	. <b>2</b>	2	9	yes	yes	00
entry screen graphics	2	Ves	yes	yes	yes	yes	yes	2	yes	20	yes	yes
main program	00	yes	hes	. 2	yes	yes	yes	9	yes	yes	yes	yes
menus/program manager	0	yes	yes	2	yes	yes	yes	2	yes	2	yes	yes
Upper/lower case characters	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
Operates in a windows-like environment	5	2	00	2	0	20	2	2	yes <sup>o</sup>	9	2	0
Special purpose function/alt keys		ſ										
back-up function	yes	Esc/	Esc	yes	yes	yes	yes	yes	yes	Esc	yes	yes
locate position in the system	0	9	00	0	9	yes	yes	yes	yes	0	2	yes
previous item back-up (on-line				,	1					(	ć	
assessment instruments only)	yes	00	2	2	00	yes	\es	yes	yes	0	2	yes
print screen	2	yes	yes	yes	yes	yes	yes	yes	2	yes	yes	yes
quick exit	2	Esc	Esc	2	yes	yes	yes	yes	yes	2	yes	<b>ye</b> s
repeat instructions/help	yes	yes	yes	9	yes	yes	yes	yes	yes	0	2	<b>\\ \\ \</b>
Orientation to function keys	2	yes	yes	9	2	yes	yes	0	0	0	yes	yes
Menu driven screen sequencing	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
Screen indicates system location	9	yes	yes	9	yes	00	9	yes	yes	00	2	0

<sup>&</sup>lt;sup>2</sup> Video display (monitor) screen resolution (sharpness) varies with different monitors and interfaces, with <u>Super VGA</u>, VGA, and EGA formats providing Assumes United States software versions on IBM compatible microcomputers unless otherwise noted. Response time after data input varies among computers depending on type of processor, clock speed, memory available, hard disk access speed, and local area network capabilities.

better resolution than CGA formats.



<sup>3</sup> Limited to a blue background for all displays and green headings for selected displays.

<sup>4</sup> Transferable skills module only

<sup>&</sup>lt;sup>5</sup> Color coding of instruction/error messages and display backgrounds to match system content.

<sup>6</sup> Mouse driven or keyboard driven input

<sup>7</sup> Esc = Escape (Esc) key provides this function

User Friendly Features	CIS	£	СНСТ	CLECT	COIN	DCA	DHS	GIS 17	GIS II	КС	SP	VIS
Main menu indicates completed components/modules Preliminary operating instructions Explicit recommended pathway	no yes	no yes	no yes	no yes	on 0	yes yes	yes yes	5 5 6	no yes <sup>8</sup>	sə⁄ ves	no yes	no yes
on user characteristics Staff quick access to system content	<u> </u>	no	no	00 00	2 2	yes	yes	6 G	6 G	5 5	yes	no
for experienced users  Furnose of each component/module	2	yes	yes	00	9	yes	yes	yes	yes	2	yes	9
explained Name at ded to printouts	ou Ves	yes	yes	yes	no yes	yes	yes	yes	yes <sub>9</sub>	yes	yes	2 2
Date added to printouts Availability of optional detailed	0	yes	yes	on O	yes	0	2	yes	yes	yes	yes	OU
information fragering, e.g. expanded definitions of terms) Summary screen display/printout for each component/module	no yes <sup>10</sup>	no yes	no	no	yes	no yes	no	yes yes <sup>11</sup>	yes yes <sup>12</sup>	no	yes	or or
for each completed session or to date User memory record (system	0u	yes	yes	0	9	yes	yes	9	9	0	yes	<u>o</u>
data between sessions) User data maintenance capabilities	9	yes	yes	yes	0	yes	yes	2	9	2	yes	<u>و</u>
user data delete option password protection for user data Data collection for accountability & research	0 0	yes yes	yes	yes	<u> </u>	yes	yes yes	0 0	<u> </u>	0 0	yes yes	o 0
data on system use aggregate individual	yes	yes	yes	yes	6 6 6	yes	yes	yes no	yes	6 6	yes	yes

<sup>8</sup> Optional 9 Also automatically prints organizational addresses when requested.

<sup>10</sup> Summary provided only following completion of Quest, School Sort, and Assessment Link.
11 Summary provided only following completion of the Harrington-O'Shea CDM.
12 Summary provided only following completion of the Harrington-O'Shea CDM.
13 Uses private number or social security number in place of password (CLECT, DISCOVER for Colleges and Adults, DISCOVER for High Schools, and SIGI PLUS).

User Friendly Features	CIS	H	СНСТ	CLECT	COIN	DCA	DHS	GIS 17	els II	Š	SP	VIS
demographic data												
aggregate	9	OU	2	2	9	yes	yes	00	2	2	yes	yes
individual	01	2	2	yes	9	yes	yes	01	2	2	9	2
user satisfaction data	00	2	2	2	2	yes	yes	о С	2	2	yes	yes
Integration of user data from												
one component/module into												
another component/module	0	2	2	2	2	yes	yes	0	20	2	yes	2
Mainframe version available	yes	0	01	2	00	2	2	yes	2	2	2	2
Apple MacIntosh version available	0	yes	yes	9	0	2	2	9	yes	2	2	2
Apple II version available	00	2	2	yes	2	2	2	yes	20	yes	2	2
CD-ROM version available	01	00	2	9	yes	0	2	00	2	2	2	2

Table 3

Comparison of Support Materials and Services Available from Developers

Support Materials & Services	CIS	CH	СНСТ	CLECT	COIN	DCA	DHS	GIS 17	II SID	KC	SP	VIS
Support Materials for Users				; ; ;							5 6 6 1 1 1	
Nonconsumable materials user guide/handbook	9	yes	yes	yes	2	yes	yes	yes	yes	yes	yes	yes
lists of occupations <sup>1</sup>	\ Kes	Ves	Ves	. ves	Ves	Ves	Ves	yes	yes	yes <sup>2</sup>	yes	yes
apprenticed occupations	2	0	2	yes	2	. 2	. e	. 2	2	2	2	2
career fields/occupational groups	yes	00	2	2	yes	yes	yes	2	9	2	2	2
DOT numbers	2	0	2	yes	91	9	2	yes	yes	2	9	00
high tech occupations	2	2	91	9	2	2	2	2	2	2	2	yes
military titles	yes	yes	yes	0	9	λęs	yes	yes	yes	yes	0	yes
new & emerging occupations	2	20	잍	9	2	2	<u>n</u>	2	2	9	9	yes
SOC - fields of work	2	yes	yes	0	2	<u>е</u>	0	2	5	2	2	6
USOE clusters	2	2	2	2	2	9	2	yes	yes	2	0	2
worker-trait groups (GOE)	2	yes	yes	20	2	9	00	2	2	2	2	2
lists of institutions												
combined list of all levels	yes	yes	yes	yes	00	2	2	2	2	yes	2	2
combined list by region/state	yes	yes	yes	yes	0	2	2	0	2	yes	2	2
vocational/technical schools	yes	9	2	yes	2	yes	yes	yes	yes	yes	2	yes
two-year colleges	yes	0	2	yes	2	yes	yes	yes	yes	yes	2	yes
four-year colleges	yes	9	2	yes	0	yes	yes	yes	yes	yes	2	yes
graduate schools	yes	2	00	2	9	yes	yes	yes	yes	2	2	2
external degree schools	2	9	2	<u>е</u>	2	yes	yes	2	2	2	2	yes
lists of programs												
apprenticeship programs	0	2	2	0	2	2	2	2	2	2	2	yes
CIP code	2	2	2	00	9	2	2	00	2	yes	2	2
combined list of all levels	yes	yes	yes	2	yes	2	2	9	2	2	2	2
external degree programs	2	2	2	2	2	yes	yes	2	2	2	2	yes
military programs	OL	yes	yes	9	פַ	yes	yes	0	9	2	2	yes

<sup>1</sup> Features receiving a "yes" for Choices and Choices CT can be printed from the on-line version of the professional manual. A printed version is available upon request.
2 DOT number available



	2	5	CHCT	CLEC		DCA	DHS	GIS 17	eis II	S	S D	VIS
vocational/technical programs	E	2	оп 0	yes	92	yes	yes	yes	yes	01	92	yes
list of financial aid sources	yes	92	9	yes	2	2	2	yes	yes	9	9	yes
working for yourself	yes	92	9	9	92	9	9	2	2	2	9	2
poster - quick reference												
for system operation	yes	2	2	2	2	yes	yes	yes	yes	2	2	2
poster - World-of-Work map	2	2	2	2	2	yes	yes	9	9	2	2	0
poster - life-career rainbow	9	<u>1</u> 0	00	2	2	yes	9	00	2	2	2	2
quick reference card												
for system operation	0	2	2	2	2	2	2	yes	yes	yes	2	0
quick reference card												
for function keys	01	yes	yes	2	2	yes	yes	2	9	2	yes	yes
Consumable materials												
user guide/handbook	yes	yes	yes	2	2	2	2	2	9	yes	yes	2
Harrington-O'Shea CDM												
interpretive folder	01	9	2	2	2	2	2	yes	yes	9	9	2
printout checklist	01	0	2	2	2	9	2	2	2	2	yes	2
post-system use guide	01	20	2	20	2	2	9	2	2	9	yes	2
temperament survey	00	9	2	yes	2	2	9	2	2	0	2	9
workbook (assessment and												
action planning)	01	0 0	0	2	OU OU	yes	yes	0	0	9	9	yes
Support Materials for Institutions												
Bibliography												
Supplemental information resources	yes	yes	yes	2	9	yes	yes	9	9	9	yes	yes
System design/use references	yes	yes	yes	00	9	yes	yes	0	9	9	yes	yes
Manual												
Publication date	1992	1993	1993	1992	1992	1993	1993	1992	1992	1992	1990	1992
Professional/paraprofessional												
administrative/research reports	0	yes	yes	yes	2	yes	yes	<u>ور</u>	2	2	yes	yes
case study examples	9	yes	yes	2	2	2	2	2	2	2	yes	2
counselor/paraprofessional												
training materials	yes	yes	yes	2	2	2	2	01	2	9	0	2
overhead transparency/												
handout masters	yes	yes	yes	<u>ا</u>	2	9	2	2	2	0	0	2
counseling process	Yes	yes	yes	00	2	yes	yes	2	2	92	Yes	yes

<sup>&</sup>lt;sup>3</sup> Dates may indicate supplemental revisions as opposed to complete manual revision.

Support Materials & Services	CIS	ᆼ	СНСТ	CLECT	COIN	DCA	DHS	GIS 17	GIS II	ΚC	SP	VIS
crosswalk documents/tables	yes	yes	yes	OL OL	01	00	OL.	011	01	yes	00	00
educational information sources	yes	yes	yes	00	yes	yes	yes	yes	yes	yes	0	yes
financial aid sources	yes	00	2	<u>0</u>	9	yes	yes	yes	yes	2	2	yes
occupational information sources	ХӨХ	yes	yes	20	yes	yes	yes	yes	yes	yes	yes	yes
important phone numbers	yes	yes	yes	yes	yes	yes	yes	2	0	yes	0	yes
instructions for use with					,	•	1		í	6	í	(
special populations	yes	yes	yes	yes	2	2	2	2	2	2	2	2
license agreement	2	2	00	2	20	yes	yes	2	2	2	2	yes
recommendations for integrating the												
software into service delivery												
counselor attitudes	yes	yes	yes	2	0	yes	yes	2	9	2	2	2
pre-system use client preparation	yes	yes	yes	yes	2	yes	yes	2	2	2	yes	2
post-system use intervention	90	yes	yes	2	2	20	2	2	<u>о</u>	2	yes	2
materials for curriculum integration	yes	yes	yes	9	2	2	2	yes	yes	2	2	2
sample activities	yes	yes	yes	9	2	yes	yes	20	0	2	2	yes
sample service delivery forms	yes	yes	yes	9	9	yes	yes	2	0	2	yes	yes
standards for system use	yes	yes	yes	yes	9	9	2	20	20	2	2	2
statement of system relationship												
to NOICC standards	<u>Б</u>	yes	yes	yes	2	2	2	2	0	2	2	0
system design process	yes	yes	yes	yes	9	2	2	9	2	2	yes	2
system overview												
component/module overview	yes	yes	yes	2	yes	yes	yes	yes	yes	2	yes	yes
overview of pathways/routes	yes	yes	yes	2	yes	yes	yes	2	2	2	yes	yes
system/feature updates	0	yes	yes	2	yes	yes	yes	2	2	2	Yes	yes
theoretical basis for system												
design/use	0	yes	yes	yes	2	yes	yes	2	2	2	yes	yes
training by component/module	yes	yes	yes	9	0	yes	yes	2	2	2	yes	2
use of system-related												
assessment inventories	yes	yes	yes	0	2	yes	yes	2	2	2	yes	2
user characteristics for												
counselor awareness	yes	yes	yes	2	2	2	2	2	2	2	yes	2
user needs and system use options	yes	yes	yes	2	2	yes	yes	2	2	2	yes	yes
using printouts in counseling	yes	yes	yes	2	2	2	2	2	2	2	yes	2
Site administrator												
choosing the best location	yes	yes	yes	2	0	yes	yes	2	2	2	yes	yes
scheduling	9	yes	yes	2	9	0	2	2	0	2	2	2
selecting/training direct service												
providers	yes	yes	yes	2	2	9	2	2	2	0	2	0L



Support Materials & Services	CIS	8	СНСТ	CLECT	COIN	DCA	DHS	GIS 17	GIS II	КС	SP	VIS
system implementation/integration												
processes	yes	yes	yes	2	2	yes	yes	2	2	2	2	yes
system promotion to staff Technical	yes	yes	yes	2	9	2	2	2	2	2	2	2
installation instructions	yes	yes	yes	Xes	yes	yes	yes	yes	yes	yes	yes	yes
localization instructions	yes	yes	yes	2	yes	yes	yes	2	2	yes	yes	2
operating instructions	yes	yes	yes	2	yes	yes	yes	yes	yes	9	9	yes
procedures for demonstration	2	yes	yes	2	2	9	9	2	2	9	yes	2
technical service request												
procedures	yes	2	2	yes	2	yes	yes	2	2	2	2	yes
trouble shooting	yes	yes	yes	yes	00	OL OL	9	yes	yes	9	yes	2
Newsletter												
Information/updates	2	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
Research & development	9	yes	yes	2	yes	yes	yes	yes	yes	5	yes	yes
0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0												
Publication date	9	1992	1992	9	92	1986	1986	1991	1993	9	1992	2
Assessment inventories	9	2	2	2	2	yes	yes	2	2	2	9	2
Career stages/development	9	yes	yes	2	2	2	2	9	2	9	2	2
Content overview	9	yes	yes	2	9	yes	yes	yes	yes	2	yes	2
Counseling scenarios	2	yes	yes	2	2	yes	yes	yes	yes	9	yes	2
Counselor training	9	yes	yes	2	9	yes	yes	yes	yes	2	yes	9
Daily operating procedures	9	yes	yes	2	2	yes	yes	2	2	2	9	2
Database/development procedures												
information update cycle	2	yes	yes	2	2	9	2	yes	yes	2	2	2
educational information sources	2	yes	yes	9	2	9	2	2	2	2	2	2
financial aid sources	2	yes	yes	2	2	2	2	2	2	2	2	2
occupational information sources	2	yes	yes	2	2	9	2	2	2	2	2	2
Demonstration of installation procedures	2	2	2	2	2	yes	yes	2	2	2	2	2
Integrating of software into												
counseling services	2	yes	yes	2	2	ХөХ	yes	yes	yes	2	yes	2
Localization procedures	2	yes	yes	2	9	yes	yes	2	2	2	2	2
Potential settings for system use	2	yes	yes	2	2	2	2	2	2	2	2	2
Review of support materials/guides	2	yes	yes	2	2	2	2	2	yes	2	2	2
Simulated computer screens used for												
system demonstration	2	yes	yes	2	9	yes	yes	2	yes	2	2	2
System promotion for staff/potential users	9	yes	yes	2	2	2	2	2	yes	2	2	2

4 For Choices/Choices CT videotape, content overview is color-coded to differentiate IBM and MacIntosh computer systems.

 $\mathbf{U}_{\hat{\mathcal{Q}}}$ 



Support Materials & Services	CIS	ᆼ	СНСТ	CLECT	COIN	DCA	DHS	GIS 17	GIS II	КС	SP	VIS
Technical support number Theoretical basis of software Using counselor/administrative reports	o	yes yes yes	yes yes yes	2 2 2	2 2 2	yes yes no	yes yes no	yes no no	yes no no	5 5 5 6	no yes no	2 2 2
Demonstration Resources												
Demonstration disk or demonstration video for software evaluation and/or public relations	yes	yes	yes	9	yes	yes	yes	yes	yes	9	yes	0
Counselor/Administrator Reports												
Identification of users	9	yes	yes	yes	2	yes	yes	9	9	9	9	9
User characteristics	2	yes	yes	9	2	yes	yes	2	2	2	yes	2
Use of system components	yes	yes	yes	2	9	yes	yes	yes	yes	2	yes	yes
User evaluation of the system	no	2	9	2	9	yes	yes	2	2	2	yes	yes
Total profile of system use by component/module	yes	yes	yes	9	9	yes	yes	2	2	00	yes	9
Technical Support for Institutions  by Phone	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
Training from the Developer								•				
On-site training	yes	yes	yes	9	yes	yes	yes	yes	yes	9	yes	yes
National/regional/state conferences	yes	yes	yes	00	yes	yes	yes	yes	yes	yes	yes	yes
				6			1					

<sup>5</sup> Training varies by state.

ERIC

Table 4

Comparison of Costs 1

Feature CIS CH CHCT CLECT COIN DCA DHS GIS 17 GIS II KC	CIS	ᆼ	СНСТ	CLECT	COIN	DCA	DHS	GIS 17 GIS II	CIS II	Š	SP	VIS
					1					***************************************	***********	

educational, and service delivery information, and developing organization-specific support materials; and conference travel expenses related to staff training. Some costs are constant across all systems, such as hardware and hardware maintenance; supp'emental career information resources; supplies (paper & printer supplies); facilities (physical renovation and computer furniture, if necessary); staff time necessary for developing and inputting local occupational,

Appropriate constant costs should be included in any calculation of total CACG expenses for an organization. 2 Only features where costs apply are included in this table. Refer to Table 3 for a complete listing of all support materials and services that are available from

3 Average estimated cost per site for CIS States. This excludes the cost of the optional High School Curriculum Planner.

4 Unlimited site license within one institution. \$985 annually for three year license. Volume and state discounts are available. Negotiated lower prices for

\$1100 annually for three year license. Volume and state discounts are available. Unlimited site license within one institution. Negotiated lower prices for large multi-site contracts are possible.

information Module = \$250; College Module = \$200; Vocational School Module = \$200; Financial Aid Module = \$200. Modules 1 and 2 must be of the large multi-site contracts are possible. <sup>6</sup> CLECT is purchased, as opposed to being leased. Selected modules may be purchased as follows: Occupational Search Module = \$200; Occupational game edition to function appropriately. Volume discounts are available.

/ Unlimited site license within one institution. Discounts may be available for states and multi-site contracts. \$40 per additional computer up to \$1195.

Second system at one site = \$1150; third system at one site = \$600; additional systems - no fee. Single copies of user and system support materials provided with system lease. Additional copies available at extra cost from the developer or by user reproduction. Includes the cost of the CASHE system

provided with system lease. Additional copies available at extra cost from the developer or by user reproduction. To Unlimited site license within one institution. Volume and state discounts are available. Negotiated lower prices for large multi-site contracts are possible. Second system at one site = \$1150; third system at one site = \$600; additional systems - no fee. Single copies of user and system support materials

No additional cost for networks. <sup>11</sup> Unlimited site license within one institution. Volume and state discounts are available. Negotiated lower prices for large multi-site contracts are possible.

No additional cost for networks. <sup>12</sup> Minimum system cost. Maximum system cost = \$1500. Actual fee based on a \$2 per student per school building, and \$50 training administrative fee.

: :

Discounts are available. 13 year lease = \$1175; each additional system = \$875 per year.

14 State discounts are available.

Feature	CIS	£	СНСТ	CLECT	COIN	DCA	DHS	GIS 17	GIS II	KC	SP	VIS
Support Materials Consumable (assumes 500 users per year) user guide	nc <sup>16</sup>	35517	35518	na 19	e U	e .	na	па	па	na	ວ	na
Harrington-O'Shea CDM interpretative folder temperament survey	na na	na na	na na	na 372 <sup>22</sup>	na na	na na	na na	300 <sup>20</sup> na	300 <sup>21</sup> na	na na	na na	na na
Technical Support	#008	#008	#008	#008	#008	#008	#008	#008	#008	pc <sup>23</sup>	#008	#008
Training from the Developer National/regional conference/ workshop registration fee	2	2	טכ	na	2	2	טכ	JUC	טב	nc	45	2
SUB-TOTAL COSTS One year software license	\$850	\$1150	\$1350	006\$	\$995	\$1850	\$1850	\$1950	\$1950	\$450	\$1475	\$525
Optional costs without constants consumable support materials beconference registration fees	0\$ 0\$	\$355 \$0	\$355 \$0	\$372 \$0	0\$ 0\$	0\$	0\$	\$300	\$300	0\$ 0\$	\$0 \$45	0\$
subtotal	0\$	\$322	\$322	\$372	0\$	0\$	0\$	\$300	\$300	0\$	\$45	0\$
TOTAL COSTS	\$850	\$1505	\$1705	\$1272	\$995	\$1850	\$1850	\$2250	\$2250	\$450	\$1520	\$525

These costs tend to be ongoing each year and vary with the number of users. This analysis assumes 500 users per year.

16 "" = No charge

<sup>30 = \$105</sup> for both Choices and Choices CT. This 17 lic – its crimas. Includes 500 Choices profiles at \$25 per 50 = \$250 plus 90 reusable Choices guides at \$35 per assumes that 90 guides are necessary to effectively use 500 profiles. <sup>18</sup> See previous footnote. <sup>19</sup> on a Not available from the developer at this time.

<sup>20</sup> Optional cost (\$15 per 25 copies)

<sup>21</sup> Optional cost (\$15 per 25 copies)

<sup>22</sup> Optional cost (\$21.90 per 30 copies)

<sup>26</sup> These costs tend to vary according to the number of staff being trained, staff turnover, and the need for updated training due to major changes in software 23 pc = Phone charges apply for long distance calls
24 Optional cost (where fees apply) for one person to attend a conference/workshop.
25 These costs tend to be ongoing each year and vary with the number of users (this analysis assumes 500 users/year).

Table 5 Comparison of System Content (Jr. High/Middle School)

System Content	CHJr <sup>1</sup>	COINJr <sup>2</sup>	DJH <sup>3</sup>
Introduction			
Orientation to function keys	no	no	yes
Overview of system content	yes	no	yes
Assessment			
On-line self-assessment <sup>4</sup>			
abilities/skills/activities	yes	no	yes
interests/fields of knowledge	yes	no	yes
Capacity to complete paper-and-			
pencil version of on-line			
assessment prior to			
computer use <sup>5</sup>	yes	no	yes
Capacity to input scores from			
paper-and-pencil administration	•		
of standardized instruments			
California Achievement Tests	no	no	yes
Comprehensive Tests of Basic Skills	no	no	yes
lowa Tests of Basic Skills	no	no	yes
Metropolitan Achievement Test	no	no	yes
SRA Achievement Test	no	no	yes
Stanford Achievement Test	no	no	yes
Identifying Occupational Alternatives			
Capacity to select specific			
variables for identifying			
occupational alternatives			
abilities/skills/activities	yes	no	yes
apprenticeship programs	no	yes	no
aptitudes	no	no	yes
base occupation	no	yes	no
career clusters	yes	yes	yes
education and training	yes	yes	yes
grades/test scores	no	no	yes
high school classes	yes	yes	no

<sup>&</sup>lt;sup>1</sup> Choices Jr [Choices for Junior High and Middle Schools (Careerware-ISM Systems Corporation,

<sup>6</sup> The user completes a paper-and-pencil administration of a standardized instrument prior to computer use.



<sup>2</sup> COIN Jr [COIN for Junior High and Middle Schools (COIN Educational Programs, 1992)]

<sup>3</sup> DISCOVER for Junior High & Middle Schools (American College Testing Program, 1992)

The user reads descriptions of career variables and indicates personal preferences.

Potentially reduces the amount of time the user spends at the computer.

System Content	CHJr	COINJr	DJH
interests/fields of knowledge	yes	no	yes
Obtaining Occupational Information			
Capacity to access occupational titles			
alphabetically without inputting			
code numbers	yes	yes	no
Multiple sources used to develop			
occupational information	yes	yes	yes
Cycle for updating of salary and			
employment outlook data	_		
(in months)	var <sup>7</sup>	var	var
Cycle for updating all other			
occupational information	••		
(in months)	var	12	var
Information provided:			
categorical information			
DOT code	no	yes	no
OES code	no	yes	no
SOC number/fields of work	no	yes	no
Holland Code	no	yes	no
World-of-Work map affiliation/		•	
data-people-things-ideas clusters	no	yes	yes
advancement/promotion opportunities	no	yes	no
aptitudes required	yes	yes	no
career ladder	no	yes	no
employment outlook	no	yes	no
educational requirements	yes	yes	yes
fringe benefits	no	yes	no
interest fields/likes-dislikes	yes	yes	no
methods for entry	no	yes	no
necessary tools & equipment	no	yes	no
opportunities for experience	no	yes	no
other requirements: experience/		, 55	
licensing/certification	no	yes	no
personal qualities/temperaments	yes	yes	no
physical demands/strength	yes	yes	no
related information	,00	,00	110
apprenticeship programs	no	yes	no
educational majors/programs	no	yes	yes
military occupations	กด	yes	no
occupations/specialties			no
salary	no	yes	110
•	20	1400	20
average beginning	NO VOS	yes	no
beginning	yes	yes	no
range	yes	yes	yes
top	yes	yes	no
skills required	yes	yes	no
suggested high school courses/programs training pathways/specific	yes	yes	yes
occupational training	no	yes	no

<sup>7</sup> var = Variable schedule for information updating depending on when total software revisions are completed (approximately every 1 - 3 years).



System Content		COINJr	DJH
where to find more information	no	ves	no
work tasks/activities	yes	yes	yes
work setting/environment/			
special conditions	yes 250 <sup>8</sup>	yes	no
Number of occupations included		327	497
Number of related job titles	3500	1300	0
Educational Planning			
Capacity to crosswalk from			
educational files to occupational			
information files	no	yes	no
Capacity to link high school courses			
to related occupations	no	yes	no
Capacity to plan a high school			
curriculum on the basis of			
educational & career goals 9	no	no	yes
Comparison of grades to job cluster			
requirements	no	no	yes
Development of an educational			
action plan	no	yes	yes
Decision Making			
On-line description of			
a career decision-making model	yes	no	yes
<u>User Exit</u>			
Completing a brief on-line			
anonymous evaluation			
questionnaire (optional)	no	no	yes
question o (aparenta)		•••	,
Local Data Option			
Capacity to integrate local			
data into the system	no	no	yes

<sup>8</sup> Occupational clusters Requires local data entry.



Table 6 Comparison of User Friendly Features 1 (Jr. High/Middle School)

User Friendly Features	CHJr	COINJr	DJH
Analogous çolor scheme video			
displays <sup>2</sup>	yes	yes	yes
Multi-colored graphic enhanced			
screen displays	yes	yes	yes
System content color-coded <sup>3</sup>	no	yes	no
Sound effects	yes	no	yes
Upper/lower case characters	yes	yes	yes
Special purpose function/alt keys			
back-up function	Esc4	yes	yes
locate position in the system	no	no	yes
previous item back-up (on-line			
assessment instruments only)	no	no	yes
print screen	no	yes	yes
quick exit	Esc	yes	yes
repeat instructions/help	no	yes	yes
Menu driven screen sequencing	yes	yes	yes
Main menu indicates completed			
components/modules	no	no	yes
Preliminary operating instructions	yes	no	yes
Prompting for user input	yes	yes	yes
User controlled access to			
system content	yes	yes	yes
User data maintenance capabilities	•		
user data delete option	no	no	yes
password protection for			_
user data	υo	no	yes <sup>5</sup>
Data collection for accountability			
and research			
data on system use			
aggregate	no	no	yes
individual	no	no	yes
demographic data			•
aggregate	no	no	yes
individual	no	no	yes
user satisfaction data	no	по	yes
Introductory instruction omitted			•
for experienced users	yes	no	yes

<sup>&</sup>lt;sup>1</sup> Assumes United States software versions on IBM compatible microcomputers unless otherwise noted. Response time after data input varies among computers depending on type of processor, clock speed, memory available, and hard disk access speed.

Video display (monitor) screen resolution (sharpness) varies with different monitors and display

4 Esc = Escape (Esc) key provides this function.

Uses private number or social security number in place of password.



interfaces, with <u>Super VGA</u>, <u>VGA</u>, and <u>EGA</u> formats providing better resolution than <u>CGA</u> formats. Color coding of instruction/error messages and display backgrounds to match system content.

User Friendly Features	CHJr	СОІИЛ	DJH
Purpose of each component/module	•		
explained	yes	no	ves
Summary screen display/printout	·		-
for each component/module	no	no	ye <b>s</b>
User memory record (system			•
capability to store user			
data between sessions)	no	n <b>o</b>	yes
Integration of user data from			
one component/module into			
another component/module	no	no	yes
Apple computer version available	yes	yes	yes



Table 7

<u>Comparison of Support Materials and Services Available from Developers</u>
(Jr. High/Middle School)

Support Materials and Services	CHJr	COINJr	HLa
Support Materials for Users	·		
Nonconsumable materials			
user guide/handbook	yes	no	yes
list of occupations			
ACT cluster	no	no	yes
alphabetical	yes	no	yes
career fields/occ. groups	yes	no	yes
job/World-of-Work families	yes	no	yes
similar occupations	yes	no	no
list of high school courses by			
job clusters	no	no	yes
poster - World-of-Work map	no	no	yes
quick reference card			
for function keys	· no	no	yes
tutorial	yes	no	no
Consumable materials			
user guide/handbook	yes	no	yes
activity checklist	yes	no	no
individual career planning folder	no	yes	no
workbook (assessment and			
action planning)	no	yes	yes
Support Materials for Institutions			
Manual <sup>1</sup>			
Publication date	1992	no	1991
Professional/paraprofessional			
administrative/research reports	yes	no	yes
counseling steps	no	no	yes
important phone numbers	yes	yes	yes
instructions for providing			
feedback to developers	yes	no	no
list of occupations			
alphabetical order	yes	no	yes
career fields/occ. groups	yes	no	yes
most common occupations	no	no	yes
similar occupations	yes	no	no
related to high school courses	no /	no	yes
pilot test data	no	yes	yes
recommendations for integrating the			
software into service delivery	yes	no	yes
system design process & assumptions	yes	no	yes

<sup>&</sup>lt;sup>1</sup> Professional manual for Choices Jr is called "Teacher's Guide"



A	-
4	_

Support Materials and Services		COINJr	DJH
system overview			
component/module overview	yes	yes	yes
user needs & system use options	ye <b>s</b>	no	no
using the printout in counseling	no	no	yes
Site administrator			
choosing the best location	no	no	yes
Technical			
installation instructions	yes	yes	yes
localization instructions	no	no	. yes
operating instructions	yes	yes	yes
trouble shooting	yes	no	yes
Newsletter			
Information/updates	yes	yes	yes
Research & development	yes	yes	yes
<u>Videotape</u>			
Counselor training videotape	no	no	yes
system installation videotape	no	no	yes
Demonstration Resources			
Demonstration disk or demonstration			•
video for software evaluation			
and/or public relations	yes	yes	yes
Counselor/Administrator Reports			
Identification of users	no	no	yes
User characteristics	no	no	yes
Use of system components	no	no	yes
User evaluation of the system	no	no	yes
Total profile of system use	no	no	yes
Technical Support for Institutions			
by Phone	yes	yes	yes
Training from the Developer			
On-site training	yes	yes	yes
National/regional/state conferences		yes	yes



Table 8

<u>Comparison of Costs</u> 1 (Jr. High/Middle School)

Feature	CHJr	COINJr	DJH
Software Purchase			
System <sup>2</sup>	\$395 <sup>3</sup>	249 <sup>4</sup>	\$600 <sup>5</sup>
Support Materials			
Consumable (assumes 500 users per year) <sup>6</sup> activity checklist workbook (assessment & action	\$106 <sup>7</sup>	na <sup>8</sup>	na
planning)	na	975	na
Technical Support	800#	800#	800#
Training from the Developer			
National/regional conference/workshop registration fee	nc <sup>10</sup>	nc	nc

One time cost (no annual software updates). Unlimited site license within one institution. Discounts are available for software upgrades which occur approximately every 2-3 years.

One time cost (no annual software updates). Unlimited site license within one institution. Discounts are available for software upgrades which occur approximately every 2-3 years.

One time cost (no annual software updates). Unlimited site license for one institution = \$900. Single copies of user and system supply materials provided with system lease. Additional copies available at extra cost from developers or by user reproduction. Multiple school district license = \$550 per school.

These costs tend to be ongoing each year and vary with the number of users (this analysis assumes 500 users/year).

Optional cost (\$25 per 100 copies, over 500 ordered = \$21.20 per 100)

na = Not available from the developer at present

Optional cost (where fees apply) for one person to attend a conference/workshop.

10 nc = no charge



Some costs are constant across all systems, such as hardware, and hardware maintenance; supplemental career information resources; supplies (paper & printer supplies); facilities (physical renovation and computer furniture, if necessary); staff time necessary for developing and inputting local occupational, educational, and service delivery information, and developing organization-specific support materials; and conference travel expenses related to staff training. Appropriate constant costs should be included in any calculation of total CACG expenses for an organization.

Only features where costs apply are included in this table. Refer to Table 7 for a complete listing of all support materials and services that are available from the developers.

Feature	CHJr	COINJr	DJH	
SUB-TOTAL COSTS				
Software purchase	\$395	\$249 <sup>11</sup>	\$600	
Optional costs without constants	*400	1075	10	
consumable support materials 12 conference registration fees	\$106 \$0	\$975 \$0	\$0 \$0	
subtotal	\$106	\$975	\$0	
TOTAL COSTS	\$501	\$1224	\$600	

<sup>11 \$299</sup> networking price
12 These costs tend to be ongoing each year and vary with the number of users (this analysis assumes 500 users per year).
13 These costs tend to vary according to the number of staff being trained, staff turnover, and the



Table 9

Availability of State-Specific Occupational Information in CACG Systems 

1

Software	State/Territory/City <sup>2</sup>
Choices and Choices CT <sup>3</sup>	Arizona
	California
	Colorado
	District of Columbia
	Guam *4
	Florida *
	Indiana *
	lowa *
	Louisiana *
	Maine *
	Mississippi_*
	Missouri *5
	New Hampshire
	New York
	North Dakota *
	Northern Mariana Islands *
	Utah *
	Vermont *
Career Information System (CIS)	Alaska *
·	California
	Colorado *
	Georgia *
	Hawaii *
	Idaho *
	Illinois *
	Minnesota *
	Montana *
	Nebraska *
	Nevada *
	New York (City) *
	Ohio *
	Oregon *

1 Current as of July 1993

<sup>&</sup>lt;sup>4</sup> An asterisk (\*) indicates official SOICC designation as a computer-based CiDS.

Missouri Choices is based on Choices CT and is administered by the Missouri SOICC.



<sup>&</sup>lt;sup>2</sup> California, Connecticut, New Hampshire, Massachusetts, New York, Texas, West Virginia, and the Virgin Islands have one or more computer-assisted career guidance systems in operation, but the State Occupational Information Coordinating Committee (SOICC) has not designated any as the official state-wide computer-based career information delivery systems (CIDS).

<sup>&</sup>lt;sup>3</sup> Choices Jr has received SOICC recognition in Alabama, Guam, Florida, Indiana, Iowa, Louisiana, Maine, Mississippi, North Dakota, Norther Mariana Islands, Rhode Island, Utah, and Vermont.

Software	State/Territory/City
Coordinated Occupational Information Network (COIN)	California Indiana Missouri <sup>6</sup> Oklahoma * South Carolina *
DISCOVER for Colleges and Adults and DISCOVER for High Schools	Texas
Guidance Information System <sup>7</sup> Version 17 and GIS II	Alabama * Delaware * New Mexico * Rhode Island *
Kansas Careers	Kansas * North Carolina * Pennsylvania *
VISIONS	Maryland *
State-specific systems <sup>8</sup>	Arizona * Arkansas * Kentucky * Michigan * New Jersey * Puerto Rico * South Dakota * Tennessee * Virginia * Washington * Wisconsin * Wyoming *

state/territory, or use computer-based CIDS with software that has been <u>substantially</u> modified from an original system.



Missouri View is based on COIN and is administered by the Missouri Department of Education.

The Data on "Employment Potential" (emerging, established and growing, large and stable, small and stable, declining, and individual talent) is automatically available for each state nationwide. An optional vocational-technical information file for each state is available at extra cost.

Includes computer-based CIDS with software and data that are unique to a particular

Table 10

CACG System Location, Data Base Origin, and Language

	Location 1	Data Base Origin	
Career Information			
System (CIS)	USA (CIDS)	USA State	English
Choices	Belgium	Belgium	Flemish
			French
	Canada	Canada	English
		Canada	French
	France	France	French
	Hungary	Hungary	Hungarian
	Luxembourg	Belgium	French
	Netherlands	Netherlands	Dutch
	USA	USA	English
	USA (CIDS)	USA	English
Choices CT	Canada	Canada	English
		Canada	French
•	USA	USA	English
Choices Jr	Canada	Canada	English
		Canada	French
	USA	USA	English
Modular C-LECT	USA	USA	English
COIN	USA ·	USA	English
	USA (CIDS)	USA State	English
COIN Jr	USA	USA	English
DISCOVER for Colleges and Adults	USA	USA	English
DISCOVER for High	Canad <b>a</b>	Canada	English
Schools	USA	USA	English
DISCOVER Special Ver.	USA (Military)	USA	English
DISCOVER for Junior High & Middle Schools	USA	USA	English

<sup>&</sup>lt;sup>1</sup> Where appropriate, USA locations are designated as a Career Information Delivery System (see also Table 9) or as a United States military installation. Unless otherwise noted, the system is available on a nation-wide basis. Systems available in multiple countries that use the country-of-origin data base and language are omitted from this table.



CACG System	Location	Data Base Origin	Language
Guidance Information	USA	USA	English
System Version 17	USA (CIDS)	USA State	English
·	USA (Military)	USA	English
Guidance Information	USA	USA	English
System (GIS II)	USA (CIDS)	USA State	English
•	USA (Military)	USA	English:
Kansas Careers	USA (CIDS)	USA State	English
			Spanish
SIGI Plus	USA	USA	English
	Australia	Australia	English
VISIONS	USA (CIDS)	USA State	English



Table 11

Addresses and Phone Numbers of Computer-Assisted Career Guidance System Developers

,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
CACG System	Address and Phone Number
Career Information System (CIS)	National Career Information System University of Oregon 1177 Pearl Street Eugene, OR 97401-3527 (503) 346-3872
Choices Choices CT Choices Jr	Careerware ISM Systems Corp. 350 Sparks Street Ottawa, Ontario K1R 7S8 CANADA (800) 267-1544
Modular C-LECT	Chronicle Guidance Publications, Inc. 66 Aurora Street P.O. Box 1190 Moravia, NY 13118-1190 (800) 622-7284
COIN (Coordinated Occupational Information Network) COIN Jr	COIN Educational Products 3361 Executive Parkway, Suite 302 Toledo, OH 43606 (800) 274-8515
DISCOVER for Colleges and Adults DISCOVER for High Schools DISCOVER for Junior High & Middle Schools	American College Testing Program ACT Educational Technology Center Schilling Plaza South 230 Schilling Circle Hunt Valley, MD 21031-1107 (800) 645-1992
Guidance Information System Version 17 Guidance Information System (GIS II)	Riverside Publishing Company Attention: GIS 8420 Bryn Mawr Avenue Chicago, IL 60631 (800) 323-9540
Kansas Careers	Kansas State University Suite 248 2323 Anderson Avenue Manhattan, KS 66502 (913) 532-6540
SIGI Plus	Educational Testing Service Center for Occupational and Professional Assessment Princeton, NJ 08541 (800) 257-7444



CACG System	Address and Phone Number	51
VISIONS	American College Testing Program ACT Educational Technology Center Schilling Plaza South 230 Schilling Circle Hunt Valley, MD 21031-1107 (800) 645-1992	

